



**AUDIT REPORT  
ON  
THE ACCOUNTS OF  
DISTRICT GOVERNMENT  
DERA GHAZI KHAN  
AUDIT YEAR 2014-15**

**AUDITOR GENERAL OF PAKISTAN**

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## ABBREVIATIONS AND ACRONYMS

AA	Administrative Approval
ACL	Audit Command Language
B&R	Building & Road
BHU	Basic Health Unit
CD	Community Development
C&W	Communication and Works
DAC	Departmental Accounts Committee
DCO	District Coordination officer
DEO (EE-M)	District Education Officer (Elementary Education-Male)
DGA	Director General Audit
DO	District Officer
EDO	Executive District Officer
F&P	Finance and Planning
FD	Finance Department
IPSAS	International Public Sector Accounting Standard
LG&CD	Local Government & Community Development Department
MB	Measurement Book
MFDAC	Memorandum for Departmental Accounts Committee
MS	Medical Superintendent
NAM	New Accounting Model
OFWM	On Farm Water Management
PAO	Principal Accounting Officer
PFR	Punjab Financial Rules
PLGO	Punjab Local Government Ordinance
POL	Petroleum Oil and Lubricants
RDA	Regional Director Audit
RHC	Rural Health Center
SE	Superintending Engineer
S&GAD	Services and General Administration Department
THQ	Tehsil Headquarters
TS	Technical Sanction
W&S	Works & Services

## **Preface**

Articles 169 and 170 of the Constitution of the Islamic Republic of Pakistan, 1973 and Section 115 of the Punjab Local Government Ordinance, 2001 require the Auditor General of Pakistan to conduct audit of receipts and expenditure of the Local Fund and Public Accounts of District Governments.

The report is based on audit of the accounts of various offices of the District Government, D.G.Khan for the financial year 2013-14. The Directorate General of Audit District Governments Punjab (South), Multan conducted audit during 2014-15 on test check basis with a view to reporting significant findings to the relevant stakeholders. The main body of the Audit Report includes only the systemic issues and audit findings carrying value of Rs 1.00 million or more. Relatively less significant issues are listed in the Annex-A of the Audit Report. The Audit observations listed in the Annex-A shall be pursued with the Principal Accounting Officer at the DAC level and in case the PAO does not initiate appropriate action, the audit observations will be brought to the notice of the Public Accounts Committee through the next year's Audit Report.

The Audit results indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to prevent recurrence of such violations and irregularities.

The observations included in this report have been finalized in the light of written responses of the management.

The Audit Report is submitted to the Governor of Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 read with section 115 of the Punjab Local Government Ordinance 2001, for causing it to be laid before the Provincial Assembly.

**Islamabad**

**Dated:**

**(Muhammad Akhtar Buland Rana)  
Auditor General of Pakistan**

## **EXECUTIVE SUMMARY**

The Director General Audit (DGA), District Governments, Punjab (South), Multan, is mandated to carry out audit of City District Governments and District Governments in Punjab (South). The Regional Directorate of Audit, District Governments D.G.Khan, a field audit office of the DGA, District Governments, Punjab (South), Multan, carries out audit of District Governments Dera Ghazi Khan, Muzaffargarh, Layyah and Rajanpur.

The Regional Directorate has a human resource of 23 including officers and staff constituting 3,939 mandays and the budget amounting to Rs 12.179 million was allocated in audit year 2014-15. The office is mandated to conduct regularity (financial attest audit & compliance with authority audit) on test check basis and performance audit of the projects / programmes with a view to reporting significant findings to relevant stakeholders for taking appropriate actions and measures where required.

The District Government, Dera Ghazi Khan, conducts its operations under the Punjab Local Government Ordinance, 2001. The DCO is the Principal Accounting Officer of the District Government and carries out functions of the District Government through group of offices as notified in PLGO. According to the Ordinance, the District Government Fund comprises District Local Fund and Public Account. Due to delay of electoral process Zila Nazim / Zila Council Was not elected therefore the Annual Budget Statement was authorized by the DCO, who has been notified as Administrator by the Government of the Punjab in February, 2010.

District Dera Ghazi Khan is administratively divided into three Tehsils, namely Dera Ghazi Khan, Taunsa and Tribal Area.

## **Audit objectives**

Audit was conducted to ensure that:

1. Money shown as expenditure in the accounts was authorized for the purpose for which it was spent.
2. Expenditure incurred was in conformity with the laws, rules and regulations framed to regulate the expending of public money.
3. Every item of expenditure was incurred with the sanction of the competent authority in the Government.
4. Public money was not wasted.
5. The assessment and collection of revenue was made in accordance with the prescribed laws, rules and regulations and accounted for in the books of accounts of the District Governments.

### **a. Scope of Audit**

Out of total expenditure of the District Government, D.G.Khan for the financial year 2013-14, auditable expenditure under the jurisdiction of Regional Director Audit (District Governments), D.G.Khan was Rs 5,501.508 million covering one PAO and 207 formations. Out of this, Regional Director Audit (District Governments), D.G.Khan audited an expenditure of Rs 1,879.211 million which, in terms of percentage, is 34% of total auditable expenditure.

Total receipts of the District Government D.G.Khan for the financial year 2013-14, were Rs 48.368 million. RDA D.G.Khan audited receipts of Rs31.439 million which was 65% of total receipts.

### **b. Recoveries at the Instance of Audit**

Recovery of Rs 48.735 million was pointed out by Audit out of which Rs 12.529 million was not in the notice of the management before audit.

However against the total recovery, an amount of Rs 36.599 million pertained to paras (over one million) drafted in this report, no amount of recovery has been made by the management till the time of compilation of this report.

### **c. Audit Methodology**

Audit Methodology included Desk Audit which helped the Auditors in understanding the systems, procedures, environment of the entity and

identification of high risk areas for additional compliance testing in the field. The Audit Command Language (ACL) was applied centrally on the Payroll part of appropriation accounts. On the spot examination and verification of record was also carried out in accordance with the applicable laws / rules and according to the INTOSAI auditing standards.

The selection of the audit formations was made keeping in view the significance and risk assessment, samples were selected after prioritizing risk areas by determining significance and risk associated with identified key controls.

**d. Audit Impact**

A number of improvements in record maintenance and procedures have been initiated by the concerned departments, however audit impact in shape of change in rules could not be materialized as the Provincial Accounts Committee has not discussed audit reports pertaining to District Governments for the year 2014-15.

**e. Comments on Internal Control and Internal Audit Department**

The purpose of internal control system is to ensure effective operation of an organization. It consists of measures employed by the management to achieve its objectives, safeguard assets, ensure accuracy, timelines, reliability of financial and accounting information for decision making.

One of the basic components of Internal Control System is Internal Audit, which is a tool for investigating and appraising the management about the efficiency and performance of various activities of the Department. In this regard Internal Audit has a significant role to play requiring proper assessment, effective monitoring and implementation of the policies, rules and regulations for achieving targets and objectives. Internal Control System reports directly to the PAO.

The District Government should ensure existence of:

- i) Effective internal control system;
- ii) Department procedures and manuals;
- iii) Delegation of powers;
- iv) Effective Management Information System;

It was noted that an internal auditor has not yet been appointed as required in terms of Section 115A of PLGO 2001. Therefore, internal control system is weak as evident from the following:

- Non-realization of recoveries, overpayments, government dues etc.
- Violation of applicable laws, rules and regulations, and government instructions.
- Audit observations were not timely responded by the auditee.

**f. The key Audit Findings of the Report:**

- i. There was one case pertaining to non-production of record –Rs 40.288 million<sup>1</sup>.
- ii. There were twenty one cases of irregular expenditure / payments and violation of rules / financial propriety amounting to Rs 556.479 million.<sup>2</sup>
- iii. There were eleven cases of non-recovery of overpayment amounting to Rs 36.599 million.<sup>3</sup>
- iv. There was one case of weak internal control amount to Rs 1.205 million.<sup>4</sup>
- v. While analyzing the budget and expenditure, it was noticed that despite availability of budget in social and development sectors, funds were not utilized to the optimum.

Audit paras involving procedural violations including internal control weaknesses and other irregularities not considered worth reporting to the Public Accounts Committee were included in Memorandum for Departmental Accounts Committee (MFDAC) Annex-A.

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<sup>1</sup>1.2.1.1

<sup>2</sup> 1.2.2.1, 1.2.2.2, 1.2.2.3, 1.2.2.4, 1.2.2.7, 1.2.2.9, 1.2.2.10, 1.2.2.11,1.2.2.12, 1.2.2.14, 1.2.2.15, 1.2.2.16, 1.2.2.17, 1.2.2.18, 1.2.2.19, 1.2.2.22, 1.2.2.23, 1.2.2.26, 1.2.2.28,1.2.2.29, 1.2.2.30

<sup>3</sup>1.2.2.5, 1.2.2.6,1.2.2.8, 1.2.2.13, 1.2.2.20, 1.2.2.21, 1.2.2.24, 1.2.2.25, 1.2.2.27, 1.2.2.31

<sup>4</sup>1.2.3.1



**g. Recommendations**

PAO / District Government is required to:

- i. Conduct physical stock taking of the fixed and current assets.
- ii. Comply with the Punjab Public Procurement Rules for economical and rational purchases of goods and services.
- iii. Inquiries be held and responsibility fixed for losses, theft and wasteful expenditure.
- iv. Efforts be made for expediting the realization of various Government receipts.
- v. Ensure establishment of internal control systems and proper implementation of the monitoring systems.
- vi. Take appropriate action against persons held responsible for non production of record and ensure providing record to Audit.
- vii. Rationalize budget with respect to utilization.

## SUMMARY TABLES & CHARTS

**Table 1: Audit Work Statistics**

(Rupees in Million)

Sr. No.	Description	No.	Budget / Expenditure
1	Total Entities (PAOs) in Audit Jurisdiction	01	6,859.056
2	Total formations in audit jurisdiction	207	6,859.056
3	Total Entities (PAOs) Audited	01	5,501.508
4	Total formations Audited	35	5,501.508
5	Audit & Inspection Report	35	-
6	Special Audit Reports	-	-
7	Performance Audit Reports	-	-
8	Other Reports (relating to District Government)	-	-

**Table 2: Audit Observations Classified by Category**

(Rupees in Million)

Sr. No.	Description	Amount Placed under Audit Observation
1	Asset management	-
2	Financial management	36.599
3	Internal controls	557.684
4	Others	40.288
<b>Total</b>		<b>634.571</b>

**Table 3: Outcome Statistics****(Rupees in Million)**

Sr. No.	Description	Expenditure on Acquiring Physical Assets	Salary	Non-Salary	Civil Works	Receipts	Total	Total Last Year
1	Outlays Audited		4,673.006	393.554	434.948	48.368	5,549.876	5,164.596*
2	Amount Placed under Audit Observation/ Irregularities by Audit	-	476.415	114.140	42.903	1.113	634.571	130.560
3	Recovery Pointed out at the instance of Audit	-	17.350	7.466	10.670	1.113	36.599	33.198
4	Recovery Accepted / Established at the instance of Audit	-	-	-	-	-		33.198
5	Recovery realized at the instance of Audit	-	-	-	-	-		1.821

\* The amount mentioned against Sr. No. 1 in column of "Total" is the sum of expenditure and receipt whereas the total expenditure was Rs 5,501.508 million.

**Table 4: Irregularities Pointed Out**

(Rupees in Million)		
Sr. No.	Description	Amount Placed under Audit Observation
1	Violation of rules and regulations and violation of principle of propriety and probity in public operations.	556.479
2	Reported cases of fraud, embezzlement, thefts and misuse of public resources	-
3	Accounting errors (accounting policy departure from NAM <sup>5</sup> , misclassification, over or understatement of account balances) that are significant but are not material enough to result in the qualification of audit opinions on the financial statements.	-
4	Quantification of weaknesses of internal control systems	1.205
5	Recoveries and overpayments, representing cases of established overpayment or misappropriations of public monies	36.599
6	Non production of record	40.288
7	Others, including cases of accidents, negligence, non accountal of store etc.	-
<b>Total</b>		<b>634.571</b>

**Table 5: Cost-Benefit**

(Rupees in Million)		
Sr. No.	Description	Amount
1.	Outlays Audited (Items 1 Table 3)	5,549.876
2.	Expenditure on Audit	0.070
3.	Recoveries realized at the instance of Audit	0
4.	Cost-Benefit Ratio	0

<sup>5</sup>The Accounting Policies and Procedures prescribed by the Auditor General of Pakistan which are IPSAS (Cash) compliant.

## **CHAPTER 1**

### **1.1 District Government Dera Ghazi Khan**

#### **1.1.1 Introduction:**

As per the Punjab Local Government Ordinance, the District Governments / Local Governments established under the Ordinance shall function within the Provincial framework and adhere to the Federal and Provincial Laws. In performance of the functions, Local Governments carried out the functions devolved by the Provincial Government to the District Government level.

The District Government is headed by Zila Nazim/ District Administrator. The District Government shall be competent to acquire, hold or transfer any property, movable and immovable, to enter into contract and to sue or be sued in its name through District Coordination Officer. The authority of the District Government comprises the management and control of offices of the departments which are decentralized or set up under the Ordinance. The District Government exercises such authority within the District in accordance with general policy of the Government. The District Government is responsible to the people and is mandated for improvement of governance and delivery of services within the ambit of authority decentralized under this Ordinance.

The DCO is the Principal Accounting Officer of the District Government and is responsible to the Public Accounts Committee of the Provincial Assembly. He is responsible to ensure that the business of the District Coordination Group of Offices is carried out in accordance with the laws and to coordinate the activities of the groups of offices for coherent planning, development, effective and efficient functioning of District Administration.

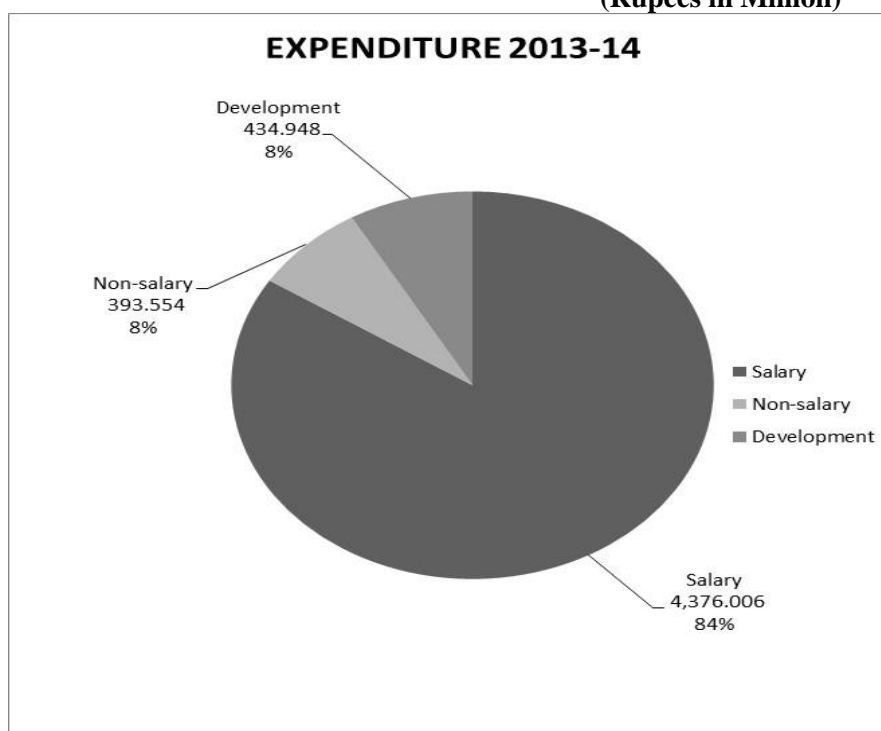
## 1.1.2 Comments on Budget and Accounts

The detail of budget and expenditure is given below in tabulated form:

(Rupees in Million)

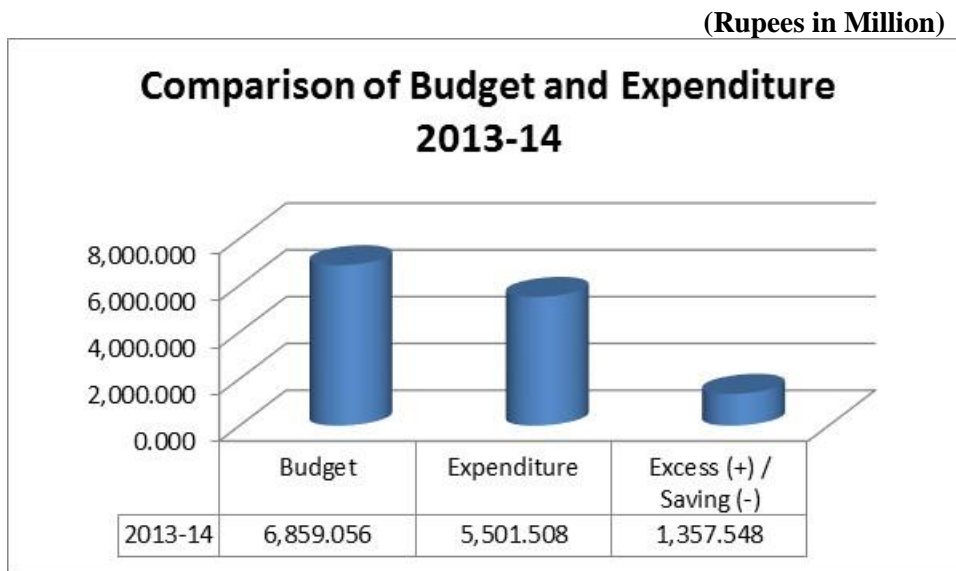
2013-14	Budget	Actual	Excess (+) / Saving (-)	% (Saving)
Salary	4,934.785	4,673.006	-261.779	-5.305%
Non-salary	862.279	393.554	-468.725	-54.359%
Development	1,061.992	434.948	-627.044	-59.044%
<b>Total</b>	<b>6,859.056</b>	<b>5,501.508</b>	<b>-1,357.548</b>	<b>-19.792%</b>
<b>Receipts</b>	<b>58.463</b>	<b>48.368</b>	<b>-10.095</b>	<b>-17.270%</b>

(Rupees in Million)



As per the Appropriation Accounts 2013-14 of the District Government, Dera Ghazi Khan, total original budget (Development and Non-Development) was Rs 6322.000 million, supplementary grant of Rs 537.056 million was provided and the final budget was Rs 6859.056 million. Against the final budget,

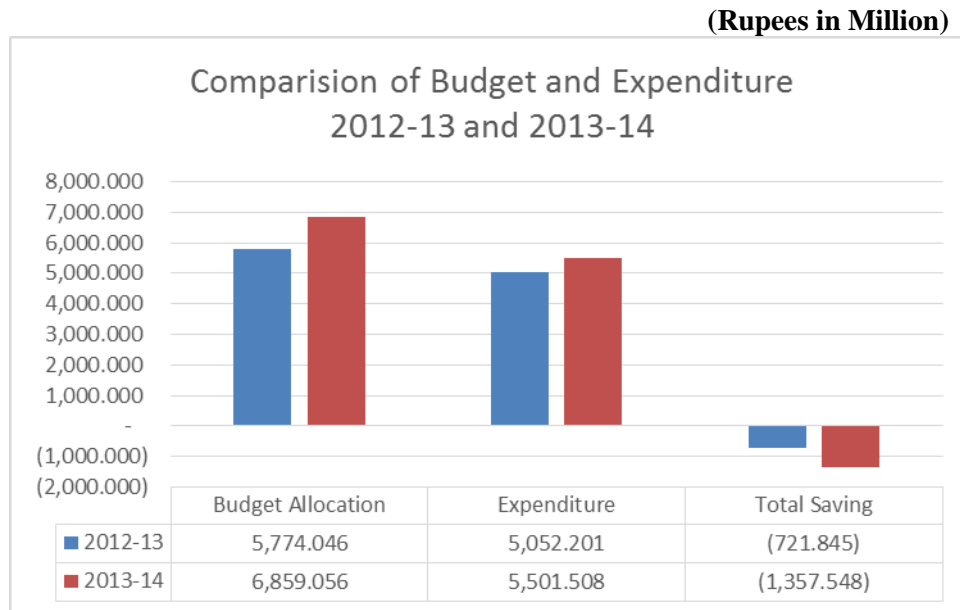
total expenditure of Rs 5501.508 million was incurred by the District Government during 2013-14. (Annex-B)



Due to inefficient financial management in release of budget by EDO (F&P), major portion of saving occurred as detailed below:

- (i) An amount of Rs 627.044 million (59%) remained unutilized under Grant 36 “Development” due to less development activities
- (ii) Excessive budget was blocked by allocating heavy amounts in Grant General Administration which resulted in saving of Rs 53.711 million (32%).

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:



There was 19% and 9% increase in Budget Allocated and Expenditure incurred respectively, while there were overall savings of Rs 1,357.548 million during 2013-14.



### **1.1.3 Brief Comments on the Status of Compliance on MFDAC Audit Paras of Audit Report 2013-14**

Audit paras reported in MFDAC (Annex-1) of last year audit report which have not been attended in accordance with the directives of DAC have been reported in part II of Annex A

### **1.1.4 Brief Comments on the Status of Compliance with PAC Directives**

The Audit Reports pertaining to following years were submitted to the Governor of the Punjab but have not been examined by the Public Accounts Committee.

#### **Status of Previous Audit Reports**

<b>Sr. No.</b>	<b>Audit Year</b>	<b>No. of Paras</b>	<b>Status of PAC Meetings</b>
1	2002-03	27	Not convened
2	2003-04	21	Not convened
3	2004-05	23	Not convened
4	July 2005 to March 2008 Special Audit Report	88	Not convened
5	2009-10	43	Not convened
6	2010-11	39	Not convened
7	2011-12	25	Not convened
8	2012-13	09	Not convened
9	2013-14	28	Not convened

\*Period covered in Special Audit for Financial Year 2005-08

## **1.2 AUDIT PARAS**

## **1.2.1 Non Production of Record**

### **1.2.1.1 Non Production of Record – Rs 40.288 Million**

According to Clause 14 (1) (b) of the Auditor General’s (Functions, Powers and Terms and Conditions of Service) Ordinance 2001, “the Auditor General shall in connection with the performance of his duties under this Ordinance, have authority to inspect any office of accounts, under the control of Federation or of the Province or of District including Treasuries and such offices responsible for the keeping of initial and subsidiary accounts. Furthermore, according to section 115(6) of the Punjab Local Government Ordinance 2001 “All officials shall afford all facilities and provide record for audit inspection and comply with the requests for information in as complete a form as possible and with all reasonable expedition”.

The DDOs of Agriculture, Health, Works & Services, Education and Community Development incurred expenditure of Rs 40.288 million during 2013-14, but vouched accounts of the expenditure of TA/DA, POL, Civil Works, Furniture Procurement, SMC etc. was not produced for audit scrutiny in violation of the above rule. (Annex-C)

Audit is of the view that due to non production of record shows financial indiscipline and weak internal controls on the part of executives.

Legitimacy of expenditure for Rs 40.288 million could not be ascertained due to non production of record.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends production of record for audit scrutiny besides fixing of responsibility for non-production of record and disciplinary action in terms of Clause 14(3) of AGP Ordinance under intimation to audit.

[AIR Paras: 3,9,24,22,5,1,12,23,4,11,5,4,15,8,4,9,7,7]

## **1.2.2 Irregularities & Non-Compliance**

### 1.2.2.1 Drawl of Pay without Sanctioned Posts-Rs 455.048 Million

According to Sr.No.8(a)(iv) of Delegation of Financial Power Rules 2006, the power to create posts rest with the Administrative Department subject to the concurrence of Finance Department. Further according to Rule 5.11(C) of PFR Vol-1, all order creating or abolition the permanent or temporary posts should at once be communicated, by letter, to the Accountant General/District Accounts Office.

DDOs of various Departments allowed payment of Rs 455.048 million on account of pay and allowance during 2013-14. On comparing the SAP system payroll with the sanctioned posts in the budget book dully approved by the competent authority, it was noticed that employees were drawing pay and allowances in excess of sanctioned posts. The drawl of pay and allowances was un-authorized as same was not sanctioned in the budget.

(Rupees in Million)

Sr. No.	DDO	Amount
1.	Headmistress Govt. Girls Central Model High School	5.954
2.	Dy.DEO(EE-M) Taunsa	235.279
3.	DEO(SE)	7.294
4.	DO(Livestock)	64.832
5.	EDO(W&S)	5.022
6.	Dy.DEO(EE-W) Taunsa	134.843
7.	SMO RHC Choti Zereen	1.824
	Total	455.048

Audit is of the view that due to weak internal control, the payment of pay and allowance without sanction post was made which resulted in unauthorized payment.

The unauthorized payment of salaries without sanctioned post caused loss to Government for Rs 455.048 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that matter may be investigated besides regularization of the expenditure from competent authority under intimation to audit.

[AIR Paras: 7,13,5,9,2,14,12]

### **1.2.2.2 Mis-Procurement of Medicine-Rs 24.262 Million**

According to Rule 29 of PPRA Rules 2009, procuring agencies shall formulate an appropriate evaluation criterion listing all the relevant information against which a bid is to be evaluated. Such evaluation criteria shall form an integral part of the bidding documents. Failure to provide for an unambiguous evaluation criteria in the bidding documents shall mount to mis-procurement. Further according to Rule 30(1) of ibid states that all bids shall be evaluated in accordance with the evaluation criteria and other terms and conditions set forth in the prescribed bidding documents and no evaluation criteria shall be used for evaluation of bids that had not been specified in the bidding documents.

Following DDOs advertised the procurement of medicine valuing Rs 24.262 million during 2013-14. Criteria specified for bidders was to be manufacturer of medicine, registered with Income Tax and Sales Tax Department, registered with Ministry of Health. No evaluation criteria was given in bidding document. Ignoring the advertised criteria, subsequently bids were rejected on self formulated criteria which caused unhealthy competition. Further, EDO(Health) purchased medicine on the basis of rate contract which was not allowed as per instructions issued by the Managing Director Punjab Procurement Regulatory Authority vide letter No. MD (PPRA) 12-21/2010 dated 01-10-2011.

(Rupees in Million)

<b>Sr. No.</b>	<b>DDO</b>	<b>Amount</b>
1	EDO(Health)	14.361
2	DO(Livestock)	9.901
<b>Total</b>		<b>24.262</b>

Audit is of the view that due to weak internal controls, the purchase process was finalized without following the prescribed rules.

The non-observance of procurement rule resulted in unhealthy competition and unauthorized expenditure for Rs 24.262 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officers concerned for mis-procurement besides regularization of matter from the competent authority.

[AIR Paras: 2, 3]

### **1.2.2.3 Execution of work without detail of quantities-Rs 13.688 Million**

According to Para 2.4 of B&R Code, a properly detail estimate must be prepared for sanction of competent authority. Further Para 2.22(1) of ibid states that estimates should always be prepared in detail as this ensures that the officer who is responsible has given proper consideration to the requirements of the work, and is in possession of as much information as it is possible to obtain beforehand. No lump sum provision should be made in estimate. Detailed estimate for the construction of a building should contain information as to rates (i) per square foot of plinth area (ii) per cubic foot of cubic contents.

DO (Building) granted technical sanction on the rough cost estimates for Rs 13.688 million and executed the same during 2013-14. In the rough cost estimate unit rate (Rft) was calculated instead of detail of quantities and rate of each items. In the measurement book, the quantities were given in lump sum instead of entry of each item when it was executed. The detail is as bellow:

(Amount in Rupees)

<b>Name of Work</b>	<b>TS Amount of work</b>	<b>Total amount of work</b>	<b>Remarks</b>
Const. of Boundary wall , provision of gate & Gate Pillar in GBHS Jhoke Utra	4,356,040	4,356,047	MB No.1233/714 pg 65
Const. of Boundary wall , provision of gate & Gate Pillar in Graveyard Taunsa City	6,477,000	6,238,430	1290/1702 pg 56-58
Const. of Boundary Wall and	3,093,960	3,093,179	1238/1408 pg 106-



Provision of gate & gate pillar GBHS Mangrotha			128
<b>Total</b>		<b>13,687,656</b>	

Audit is of the view that due to negligence on the part of management, technical sanction on rough cost estimate was granted.

The grant of technical sanction without detail of quantity resulted in incurrance of unjustified expenditure for Rs 13.688 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility for preparing the estimate, sanctioning it and making payment without detail of quantity besides regularization of expenditure.

[AIR Para: 17]

#### **1.2.2.4 Expenditure without Advertisement –Rs 9.897 Million**

According to Rule 9 of Punjab Procurement Rules 2009, a procuring agency shall announce in an appropriate manner all proposed procurement for each financial year and shall proceed accordingly without any splitting or regrouping of the procurement so planned. The annual requirements thus determined would be advertised in advance on the PPRA's web site.

The following DDOs of different departments purchased various items, valuing Rs 9.897 million during 2013-14 without advertisement. The proposed procurement was neither advertised in advance on the PPRA's website, nor in two national newspapers. The officers incurred expenditure on quotations basis by splitting the bills to avoid getting sanction of the competent authority.

(Rupees in Million)

<b>Sr. No.</b>	<b>DDOs</b>	<b>Article</b>	<b>Amount</b>
1.	EDO (Health)	Cost of others and others	1.444
2.	MS THQ Taunsa	X-rays, Bedding clothing	1.914
3.	DO(Health)	Cost of other/others	3.743

<b>Sr. No.</b>	<b>DDOs</b>	<b>Article</b>	<b>Amount</b>
4.	SBTO D G Khan	Anti sera and HB Kit	1.058
5.	SMO RHC Qadir Abad	Cost of other/others	0.403
6.	SMO RHC Qadir Abad	Cost of others	0.236
7.	SMO RHC Choti Zareen	Dental Item, Medicine	1.099
<b>Total</b>			<b>9.897</b>

Audit is of the view that due to weak financial controls, expenditure was incurred without following PPRA Rules.

Procurement of stores without advertisement and splitting of bills resulted in uneconomical purchases for Rs 9.897 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officers concerned for procurement of stores without observing the Procurement Rules 2009 and uneconomical purchases, besides regularization of the expenditure from the competent authority.

[AIR Paras:18,3,1,3,9,12,5]

#### **1.2.2.5 Inadmissible Grant of House Rent and Conveyance Allowances – Rs 8.670 Million**

According to Government of Punjab Finance Department letter No.FD.SR.1.9-4/86(P)(PR) dated 4.12.2012, the employees who have been sanctioned official vehicles or residing in the colonies situated within their work premises are not entitled to the facility of Conveyance Allowance. Further According to Government of Punjab, Finance Department letter NO. FD (M-I) 1-15/82-P-I, dated 15-06-2000, a Government servant shall pay house rent allowance whether he lives there or not in case of availability of designated residence in the work premises.

DDOs of Health Department allowed house rent allowance and conveyance to the employees, who were either residing in hospital colony, have designated residences and without entitlement which resulted in loss of Rs 8.670 million during 2013-14.

(Amount in Rupees)

Sr. No.	DDO's	Nature of Allowance	Amount
1	District Officer (Health)	HRA	2,507,700
2			5,485,272
3	MS THQ Hospital Taunsa	CA	99,972
4	SMO RHC Choti zareen		
5			HRA
<b>Total</b>			<b>8,669,784</b>

Audit is of the view that due to weak financial controls, unauthorized conveyance allowance and house rent allowance were paid to employees without entitlement.

Inadmissible allowances were granted which caused overpayment for Rs 8.670 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that the overpaid amount on account of conveyance allowance and house rent allowance should be recovered, besides discontinuation of the pointed out allowances from the salary, under intimation to Audit.

[AIR Paras: 2, 4, 3, 8]

#### **1.2.2.6 Non-Receiving of Literacy Kit from Closed NFBE Schools – Rs 7.466 Million**

According to Rule 15.4(a) of PFR Vol-I, all materials received should be examined, counted, measured and weighed, as the case may be, when delivery is taken, and they should be kept in charge of a responsible government servant. The receiving government servant should also be required to give a certificate

that he has actually received the materials and recorded them in his appropriate stock registers.

Executive District Officer (Education) failed to collect literacy kits from the 150 Nos. NFBE school which were closed on 30.06.2014 causing loss to Government of Rs 7,466,250 (150\*49,775 per kit)

Audit is of the view that due to negligence on the part of management, the literacy kits were not collected from the closed school.

The non collecting of literacy kits caused loss to Government for Rs 7.466 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility against the persons at fault besides recovery of literacy kits from the persons concerned.

[AIR Para: 7]

#### **1.2.2.7 Purchase of Medicines through Rate Contract –Rs 7.165 Million.**

According to instructions issued by the Managing Director Punjab Procurement Regulatory Authority S&GAD vide letter No. MD (PPRA)12-21/2010 dated 01-10-2011, Rate contract is not allowed.

SMOs RHC Qadir Abad and RHC Choti Zareen purchased medicines valuing Rs 7.165 million through rate contract finalized by the EDO Health during 2012-13 and 2013-14 out of regular budget in violation of above quoted instructions.

(Amount in Rupees)

<b>DDO</b>	<b>Year</b>	<b>Description</b>	<b>Total Purchase</b>
SMO RHC Qadir Abad	2012-13	A03927-	1,781,476
	2013-14	Purchase of	2,167,712
SMO RHC Choti Zareen	2012-13	Drug and	1,256,860

	2013-14	Medicines	1,959,500
<b>Total</b>			<b>7,165,548</b>

Audit is of the view that due to weak internal controls, purchase of medicines was made through rate contract unauthorized.

Procurement of medicine at rate contract resulted in loss to Government.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that the expenditure may be got regularized with the sanction of competent authority under intimation to audit.

[AIR Paras: 10, 6]

#### **1.2.2.8 Payment of Conveyance Allowance during Leave-Rs 7.757 Million**

According to the Government of the Punjab Finance Department letter No. SR,1.9-4/86(P)(PR) dated 04.12.2012 (clarification), conveyance allowance is allowed for travelling from house to office and vice versa. Further as per Rule 1.15 of TA Rule, no conveyance allowance is admissible during the period of leave of any kind or vacation.

Various employees of Health, Education and Agriculture Departments were provided motorcycle and POL was being drawn regularly. At the same time, they also drew Rs 1.246 million on account of conveyance allowance. Furthermore, conveyance allowance amounting to Rs 5.757 million was also paid to employees / teachers in Education Department during winter vacation and leave for the financial year 2013-2014. (Annex-D)

Audit is of the view that due to weak financial controls, conveyance allowance was paid which was not admissible.

Withdrawal of Inadmissible allowance resulted in loss to Government for Rs 7.757 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that the overpaid amount on account of conveyance allowance be recovered, besides exclusion of the pointed out allowance from the salary of the next month.

[AIR Paras: 5,4,9,2,7,1,2,4,13,1,3,4,8,2,12,3,4,13,3,6]

### 1.2.2.9 Expenditure on POL without Logbooks – Rs 6.897 Million

According to Para 20 of West Pakistan Staff Vehicles (Use & Maintenance) Rules 1969, Log Book, History Sheet and Petrol Account Register shall be maintained for each Government owned vehicle.

The following DDOs of various departments incurred an expenditure of Rs 6.897 million on POL without maintenance of logbooks of vehicles. The detail is given as below:

(Amount in Rupees)					
Sr. No.	DDOs	Period	Description	No. of Vehicle / Generator	Amount
1.	DO (SE)	2012-14	Log Book of Vehicle	1	887,426
2.	EDO (W&S)	2010-14		1	991,683
3.	DCO	2013-14		-	5,018,000
<b>Total</b>					<b>6,897,109</b>

Audit is of the view that due to weak financial controls and inefficient management, proper record of consumption of POL was not maintained.

The authentication of the expenditure could not be verified without maintenance of the pointed out record of POL consumption for Rs 6.897 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the persons at fault, besides maintenance and provision of necessary record.

[AIR Paras: 1,1,4]

#### **1.2.2.10 Unauthentic Cash Payments by the W.U.A's-Rs 6.659 Million**

According to Director General Agriculture (Water Management) Punjab, Lahore letter No. 12207-37/DGA/WM/Dev:DA/1 dated 19.08.2010, Water User Associations must make all payments of the construction material as well as labour charges with cross cheque themselves after receipt of the material and it is the responsibility of the Water User Associations to call tenders for construction material such as bricks, cement and sand etc. and approve rates in consultation with purchase committee in the light of rates fixed by the DRC for that area. Purchase committee/ Water User Associations will prepare comparative statements of construction material and approve rates of construction material of individual watercourse. All the record of purchase and consumption of construction material will be maintained by WUAs on daily basis in WUAs register.

DO (OFWM) transferred an amount of Rs 6.659 million during 2013-14 to Water User Associations, but the authenticity of payments made by the WUAs could not be verified. The relevant bank statement of detailed below WUA was not available in the office of the DO (OFWM) to verify the payment through cross cheque. Further the relevant necessary record i.e., calling of tenders, comparative statements and purchases through purchase committee at minimum rates was also not available on the record.

(Amount in Rupees)

<b>Tehsil</b>	<b>W/C No</b>	<b>Total Amount Transferred</b>
Taunsa	900/L	2,075,974
	9800/L	495,342
	6200/R	714,193
	14560/L	1,066,064
	6000/L	2,307,418

<b>Total</b>		<b>6,658,991</b>
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Audit is of the view that due to weak financial management, the cash payments were made instead of direct credit or through crossed cheques.

The procedure of payment for Rs 6.659 was unauthorized which resulted in doubtful expenditure.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends probing the matter in detail with provision of bank statements.

[AIR Para: 7]

### 1.2.2.11 Payments without Detailed Measurements-Rs 6.059 Million

According to B & R Code Paragraph 4.5, No payment should be made without detail measurement in the measurement book. The description of the work must be lucid so as to admit of easy identification and check.

DO (Roads) made the payment against the work “Construction of Metaled Road from N-7- Adda Rind to Bait Cheenwala” for Rs 6.059 million during 2013-14. The expenditure was incurred without detailed measurements quantities of items, date of execution and RD wise work in Measurement Book. The detail is as below:

(Amount in Rupees)

<b>Name of Scheme</b>	<b>Contractor</b>	<b>MB No. &amp; Page</b>	<b>Name of Item</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
Const. of metaled road from N-7- adda rind to bait Cheenwala	Dawn Const. Co.	1398 Page-2	Regular excavation	57,400 Cft	2007.05	115,205
			Compaction of earthwork with power road roller	114,800 Cft	788.25	90,491
			Laying of	57,400	5558.13	3,190,367



			Sub-base course	Cft		
			P/F of road edging	12,800 Rft	26.95	344,960
			P/L base course material	32,000 Cft	7242.06	2,317,642
<b>Total</b>						<b>6,058,665</b>

Audit is of the view that due to weak internal financial controls expenditure was incurred without detailed measurement by the department.

The payment without detailed measurement resulted in unauthorized expenditure for Rs 6.059 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility against the persons at fault beside regularization of expenditure with the sanction of competent authority.

[AIR Para: 7]

#### **1.2.2.12 Un-authorized Enhancement of Schemes – Rs 5.500 Million**

According to Para 5.19 of B&R Code, no excess over a revised estimate can be sanctioned without concurrence of the Finance Department. Further according to Government of Punjab, Planning and Development Department letter No.12(2) RO(Coord) P&D /2010 dated 31.5.2010, prior clearance from P&D Department would be obtained before according revised Administrative Approval.

District Officer (Buildings) revised the technical sanctioned estimate of the work “Construction of Building for Government Special Education Center Kot Chutta”. It was observed that the 1<sup>st</sup> Administrative Approval for the scheme was granted for Rs 14.049 million vide DGK/DOP/AA-4/3/913-18 dated 28.4.2010, thereafter it was amended upto Rs 15.342 million vide DGK/DOP/AA-4/Spl.Edu/1079-84 dated 05.05.2010, and later on it was revised

upto Rs 19.569 million vide DOP/AA/3630 dated 3.9.2013. The scheme was enhanced with an amount of Rs 5.50 million during 2013-14, without approval from P&D Department.

Further the excess over 2<sup>nd</sup> revised estimates without the concurrence of Finance Department was made. Due to this an un-authorized payment was made to the contractor. The work was shown as completed on 20.6.2012 vide MB#1300/216 page103 whereas Admn Approval and Technical Sanctioned were finally revised in September 2013 which is unjustified.

Audit is of the view that due to weak internal control, development schemes were enhanced without approval of the competent authority.

The scope of development schemes was enhanced without approval, which resulted in unauthorized execution of work valuing Rs 5.500 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility against the officer concerned besides the regularization of expenditure from the competent authority.

[AIR Para: 14]

#### **1.2.2.13 Delayed Completion of Works not penalized - Rs 4.095 Million**

According to Clauses 37 and 39 of the Contract Agreement of C&W Department, the contractor shall pay as compensation an amount up to 10 % of the estimated cost of work if the work is not completed within stipulated period of time. Moreover, Government of the Punjab, C&W Departments letter dated 20.04.2009, stipulates that a copy of the extension order shall be endorsed to the Superintending Engineer, Chief Engineer and Special Secretary C&W, for their information and record.

The following DDOs working under the administrative control of EDO (Works & Services), allotted (05) development projects to different contractors for Rs 45.949 million. The contractors did not work at the desired pace and

abnormally delayed completion of the projects, in violation of terms of agreement. The District Officers did not take appropriate action to improve the pace of work. The contractors were also granted undue favour and penalty up to 10% of contract price amounting to Rs 4.095 million during 2013-14 was not imposed on the concerned contractors, despite the fact that in most of the cases, they were neither granted time extension nor were their requests for the same on record in violation of above rules.

**(Rupees in Million)**

<b>Sr. No.</b>	<b>DDOs</b>	<b>Amount</b>
1	DO (Buildings)	2.270
2	DO (Roads)	1.825
<b>Total</b>		<b>4.095</b>

Audit is of the view that due to ineffective internal controls on part of the department, penalty was not imposed on the contractor.

Due to non- imposition of penalty on contractor, loss was sustained by the Public exchequer for Rs 4.095 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that the penalty be imposed and recovered from the contractors for delay in completion of work, besides fixing of responsibility on the officers / official concerned for non-imposition of penalty.

[AIR Paras: 13,10]

#### **1.2.2.14 Appointments without Prescribed Qualification – Rs 4.018 Million**

According to the Government of Punjab, Services General Administration and Information Department Notification No.SOR-III-1-20-95 dated 01-02-1997; the prescribed qualification for the post of P.T.C Teacher was amended /

enhanced as F.A / F.Sc. with Primary Teacher Certificate (PTC) from a recognized Institution.

Deputy District Education Officer (EE-M) Dera Ghazi Khan appointed teachers as PTC without observing the basic / requisite qualification i.e. F.A / F.Sc. which resulted in unauthorized appointments and payment of salaries worth Rs 4.018 million during 2013-14. The detail is given as below:

**(Amount in Rupees)**

<b>Personal No.</b>	<b>Name of teacher</b>	<b>Place of posting</b>	<b>Period</b>	<b>Amount</b>
30723560	Ghulam Rasool PST	GPS Kalani	12-2-97 to 30-6-14	1,004,568
30606664	Ashiq Hussain PST	GPS Noor Wahi	12-2-97 to 30-6-13	1,004,568
30355349	Haroon Saeed PST	GPS Block No.35	12-2-97 to 30-6-13	1,004,568
	Muhammad Iqbal PST	GPS Bait Malana	13-2-97 to 30-6-13	1,004,568
<b>Total</b>				<b>4,018,272</b>

Audit is of the view that due to negligence of Education Department, unauthorized appointments were made, causing unauthorized payments

The appointment of teachers having qualification less than specified and payment of salaries for Rs 4.018 million was unauthorized.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the persons concerned for making unauthorized appointments, besides regularization of the same from the competent forum.

[AIR Para: 2]

#### **1.2.2.15 Transfer of Funds without Necessary Verification-Rs 2.461 Million**

According to Rule 2.33 of PFR Vol-I, every government servant should realize fully and clearly that he would be held personally responsible for any loss sustained by the government through fraud or negligence on his part.

District Officer (On Farm Water management) transferred an amount of Rs 2.461 million during 2013-14 to water user association account for improvement of water courses as additional scheme. Additional scheme was introduced in the PIPIP project, to reconstruct the water courses which were started earlier but remained incomplete due to any reasons. Before transferring the amounts for additional scheme it was necessary to verify the detail of water course i.e when started, amount transferred, unspent balance, work done and percentage of work completed, final completion report of the previous work etc. but nothing was available in the office record. The detail of transfer of amount is given below:

**(Amount in Rupees)**

<b>Tehsil</b>	<b>W/C No</b>	<b>Total Amount Transferred</b>
D.G Khan	9000/R	739,908
	15972/L	690,818
	3400/R	426,652
	188000/L	603,139
<b>Total</b>		<b>2,460,517</b>

Audit is of the view that due to weak financial controls, funds were transferred to the WUAs without necessary verification.

The non verification of status of water course before release of funds resulted in unauthorized expenditure for Rs 2.461 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the person concerned besides regularization of expenditure from the competent authority.

[AIR Para: 8]

### **1.2.2.16 Unauthorized Payment on Account of Non Schedule Items - Rs 2.232 Million**

According to Government of Punjab Communication and Works Department letter No.P.A / SECY(C&W)/2008 dated 17.11.2008, the tendency of usage of non-schedule item is curbed and only such items are included without which an important component of building is likely to adversely suffer. Superintendent Engineer will prepare cost estimate of non-schedule items to reduce/eliminate the non schedule items as far as possible.

DO (Buildings) and DO (Roads) granted technical sanction, schemes were advertised, acceptance was issued to contractors and payments on accounts of non schedule items were made without necessary approval from the EDO (W&S) amounting to Rs 2.232 million during 2013-14. (Annex-E)

Audit is of the view that due to weak financial management, the payments were made even without seeing the necessary approval.

Payment of non schedule items without approval from competent authority resulted unauthorized expenditure for Rs 2.232 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officer/official concerned besides regularization of expenditure from the competent authority.

[AIR Paras: 19,5]

### **1.2.2.17 Repair of Buildings other than District Government-Rs 2.085 Million**

According to Rule 109 of PLGO 2001, no local government shall transfer monies to higher level of Government except by way of repayment of debt contracted before the coming into force of this Ordinance or for carrying out deposit work.

District Officer (Buildings) incurred an expenditure of Rs 2.085 million during 2013-14 on repair of offices / residential buildings which was not owned

by the District Government. Further the expenditure was met out of Grant 24 meant for repair of buildings owned by the District Government. No requisition through proper channel by the client department was on record. The satisfactory completion certificate of repair work was not on record. Same work was repeated in different bills which made the expenditure doubtful. The bills were split upto Rs 50,000 for office and Rs 30,000 for residential to avoid the sanction of higher authority and award through open tendering which made expenditure unauthorized. (Annex-F)

Audit is of the view that due to financial mismanagement, the amounts were released against the repair of buildings which was not owned by the District Government.

The release of fund against repair of building caused loss to government for Rs 2.085 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officer / official concerned for making irrelevant payment besides the matter may be raised with the Government concerned (Federal/ Provincial) and the amount spent should be got recouped in Account –IV for further utilization on District Government.

[AIR Para: 10]

#### **1.2.2.18 Expenditure through Defective Tendering Process– Rs 1.890 Million**

According to Rule 13 (1) of the Punjab Procurement Rules 2009, under no circumstances the response time shall be less than fifteen days for national competitive bidding and thirty days for international competitive bidding from the date of publication of advertisement or notice. Furthermore, as per Finance Department letter No. RO (TECH) FD–1–2/83/-VI dated 29.03.2005 Technical Sanction should be issued before inviting tenders, the particulars of technical sanction i.e. amount, number and date of orders of Technical Sanction be

mentioned in the tender inviting notice as well as in the letter of acceptance of tender to be issued to the contractor.

District Officer (Forest) executed the scheme “Purchase/Supply of Plants” valuing Rs 1.890 million during 2013-14. The advertisement was made in Daily Al-Sharq dated 21.09.2013 in which tender issuance date was 26.09.2013 and tender opening date was 28.09.2013, the response time was only three days instead of at least fifteen days. In the tender inviting notice technical sanction amount, number and date of order of TS was not mentioned. As a result, healthy competition could not take place and the schemes were allotted to contractor of own choice.

Audit is of the view that due to weak financial management, the purchase of plants was made without observing procurement rules.

The non observing of procurement rule resulted in unauthorized expenditure for Rs 1.890 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officer concerned besides regularization of the expenditure.

[AIR Para: 4]

#### **1.2.2.19 Unauthorized Payment in Cash – Rs 1.722 Million**

According to Rule 4.15(a) of Sub Treasury Rule, Cheques drawn in favour of Government servants and departments in settlement of Government dues should always be crossed “A/c payee only. Not negotiable”.

Deputy District Officer (Agriculture Extension) made payments to suppliers for Rs 1.722 million in cash during 2013-14 instead of crossed cheques, which resulted in unauthorized payment. (Annex-G)

Audit is of the view that due to weak financial management, the cash payments were made instead of through crossed cheques.



The payment without observing the Treasury Rules resulted in unauthorized expenditure for Rs 1.722 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officer concerned for violating the rules, besides regularization of the expenditure from the competent authority.

[AIR Para: 10]

### **1.2.2.20 Unauthorized Withdrawal of HSR/ PCA – Rs 1.677 Million**

According to Government of Punjab, Health Department PMU,PHSRP NO.PMU/PSRP/G.1-06/61/1770-340, dated 16.03.2007, the doctors and other staff posted at RHC & BHU and performing duties somewhere else, will not be entitled to Health Sector Reform Allowance. Further, vide letter No.PO (P&E-I) 19-113/2004(V) dated 10.3.2007, the Specialist Doctors drawing HSR allowance will be allowed only hospital based practice after duty hours. And as per Finance Department Notification No.SOX(H-I) 6-91 2004-1 Dated 14-07-2008, Health Sector Reforms Allowance is not admissible to the staff proceeding on leave or not working in the concerned RHC / BHU.

The following thirty eight (38) officers and staff of Health Department were granted Health Sector Reform Allowance, Practice Compensatory Allowance and Conveyance Allowance, amounting to Rs 1.677 million during 2013-14, while working at other than actual place of posting, having private practice or were posted where the said allowance was not admissible. The employees were not entitled to draw the said Allowances. The detail is given as below:

<b>(Amount in Rupees)</b>				
<b>Sr. No.</b>	<b>DDOs</b>	<b>Description</b>	<b>Nos. of doctors / Employee</b>	<b>Amount</b>
1.	SMO RHC Choti zareen	HSRA	3	104,256

Sr. No.	DDOs	Description	Nos. of doctors / Employee	Amount
			2	32,810
2.	DO(Health)	HSRA/CA	18	121,642
		PCA	5	150,000
		HSRA	4	62,328
3.	SMO RHC Qadirabad	PCA	2	150,000
4.	MSTHQ Hospital Taunsa	HSRA	4	1,056,000
<b>Total</b>			<b>38</b>	<b>1,677,036</b>

Audit is of the view that due to weak financial controls, the Health Sector Reform Allowance and Practice Compensatory Allowance was paid to the employees though it was not admissible to them.

Unauthorized withdrawal of allowances resulted in loss of Rs 1.677 million to the government.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends recovering the amount and depositing into treasury, besides fixing responsibility on the persons at fault, under intimation to Audit.

[AIR Paras: 3,10,4,6,13,10]

#### **1.2.2.21 Purchase of Medicines without Fresh Tendering-Rs 1.600 Million**

According to Rule 42 (iv) of PPRA 2009, repeat order up to 15% of the first order may be issued and in case the quantity to be purchased is more than 15% of previous quantity, fresh tendering needs to be issued.

Medical Superintendent Tehsil Headquarter Hospital Taunsa purchased following medicines for Rs 1.600 million during the financial year 2013-14. It was observed that supply orders were issued to the suppliers who had already supplied medicines. The quantity of repeat order was more than 15% which showed that purchases were made from the suppliers without fresh tendering

process. It resulted unauthorized purchase of medicines valuing Rs 1.600 million on basis of repeat orders. (Annex-H)

Audit is of the view that due to weak internal control, the repeat order for purchase of medicine were issued.

The purchase of medicine without fresh tendering resulted in unauthorized expenditure for Rs 1.600 million.

The matter was reported to the DCO and DDO concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit requires that the matter may please be investigated and appropriate action may be taken towards regularization of the expenditure with the approval of competent authority under intimation to audit.

[AIR Para: 4]

#### **1.2.2.22 Unjustified Payment of Price Escalation-Rs 1.588 Million**

According to Clause 55(8) of Contract Agreement, no escalation shall be allowed to the contractor in respect of the period extended for the completion of the work due to his own fault. Further as per Government of Punjab, Finance Department Notification No.RO(Tech)FD.1-2/83-VI(P) dated 18<sup>th</sup> May 2007, price variation shall be met out of contingencies of approved scheme/ technical sanctioned estimate. In case of excess over and above contingent provision, revised technical sanction and enhancement of agreement shall be obtained from the competent authority before releasing the payment of price variation to the contractor under Clause 55 of the Agreement.

District Officer (Buildings) awarded the scheme “Construction of Building for Special Education Centre Kot Chutta” to Mr. Amjad Ali Khan” vide acceptance letter No.3788/CB dated 04.06.2010 with a time limit of 15 months. The work was completed on 20.6.2012 instead of 03.09.2011. For late completion, a penalty of Rs 163,897 was also imposed and recovered by the DO (Building) vide letter No.6285/CB dated 18.04.2012. Later on, price variation of Rs 1.588 was paid vide voucher No.86 dated 20.11.2013 which was irregular.

Further the work was also awarded on 4.47% premium i.e above than TSE, there was no cushion to pay price escalation without revising the TSE and enhancing the Agreement by the competent authority.

Audit is of the view that due to weak financial and managerial controls, the payment of inadmissible price escalation was made against unjustified time extension.

The payment of inadmissible escalation of price variation caused loss to Government.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that amount paid on account of price variation should be recovered and deposited into Government Treasury.

[AIR Para: 1]

### **1.2.2.23 Purchases of Medicines Excess than Requirement – Rs 1.544 Million**

According to Rule 15.21 (4) read with sub Rule (5) of PFR Vol-I, stores, in many cases, represent a locking up of capital which is not justifiable unless essential. The retention of stores in excess of the probable requirements of the department in the near future may result in loss to government through deterioration.

District Officer (Livestock) incurred an expenditure of Rs 1.544 million on purchase of medicines during 2013-14 without considering the requirements. The medicines were purchased in excess than the actual requirement. The detail is below;

(Amount in Rupees)

<b>Received Date</b>	<b>Balance Date</b>	<b>Item</b>	<b>Total Qty</b>	<b>Balance</b>	<b>Used Qty</b>	<b>Rate</b>	<b>Amount</b>
11.06.2013	30.06.2014	Vet Alban Bolus 2500mg	250	230	20	431	99,130
12.06.2013		Inj.Imicarb 100ml	100	93	7	1346	125,178

Received Date	Balance Date	Item	Total Qty	Balance	Used Qty	Rate	Amount
		Inj.Ricomini 1000ml	422	422	0	1484	626,248
		Inj.Hedaguard 100ml	500	206	294	480	98,880
		Inj.Neflox 100ml	1000	810	190	639	517,590
		Inj.Vetpyron 50ml	3000	971	2029	80	77,680
<b>Total</b>							<b>1,544,706</b>

Audit is of the view that due to negligence of management, the medicines were purchased in excess of requirement.

The unjustified purchases made by the DDO in excess of requirement caused blockage of government money as well as loss to government.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends disciplinary action against the officers concerned for making purchase of medicines in excess of requirement.

[AIR Para: 7]

#### **1.2.2.24 Payment of Securities before Completion of Work-Rs 1.480 Million**

According to Clause 7 of Contract Agreement, the Performance Security where required shall be considered as addition Security Deposit. Further Clause 50(a) of the ibid agreement states that the amount retained as security deposit shall not be refunded to the contractor before the expiry of six month in case of original work valuing upto Rs 5.00 million and twelve month in case of work valuing more than Rs 5.00 million after the issue of certificate of completion of work.

District Officer (Building) refunded the performance security amounting to Rs 1.480 million during 2013-14, to the contractors even before the completion of scheme. (Annex-I)

Audit is of the view that due to weak financial control and negligence of management, the security deposits were refunded without completion of schemes.

Contractor were granted undue financial favour by violating the Government rules and getting the completion of schemes at risk.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility for undue favour to contractors besides recovering the same from the contractor through deduction in the next contractor bill.

[AIR Para: 8]

#### **1.2.2.25 Misappropriation on Account of Repair of Building-Rs 1.392 Million**

According to Rule 2.33 of the PFR Vol-I, every Government servant should realize fully and clearly that he will be held personally responsible for any loss sustained by Government through fraud or negligence on his part.

District Officer (Buildings) paid an amount of Rs 1.392 million during 2013-14, to contractor by submitting the same bill again and again. Same quantities of each work, with same rates and almost same start and end date were claimed which shows that amount was misappropriated. (Annex-J)

Audit is of the view that due to weak financial and managerial controls, same bills were drawn again and again resulted in misappropriation.

The drawl of bills again and again caused loss to Government.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor

convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that matter may be investigated in the light of above information and action should be taken accordingly.

[AIR Para: 11]

#### **1.2.2.26 Overpayment by Showing Abnormal Quantities-Rs 1.322 Million**

According to Rule 2.33 of the PFR Vol-I, every Government servant should realize fully and clearly that he will be held personally responsible for any loss sustained by Government through fraud or negligence on his part.

District Officer (Building) paid an amount of Rs 1.322 million during 2013-14, for the work Construction of Boundary Wall GBHS Jhoke Ultra Earth” excavation for foundation was shown as 1.5 ft deep whereas for the same depth following items with height as given against each was provided.

1. Dray rammed brick or stone blast,	0.5ft
2. Pacca Brick Work 1.875 ft bed	0.25 ft
3. Pacca Brick Work 1.50 ft bed	0.25 ft
4. Pacca Brick Work 1.125 ft bed	4.50 ft
Total Depth	5.5 ft
Earth work Excavated depth	1.5 ft
Unjustified Pacca Brick Work	4.00ft
Quantity Claimed for 4ft height	7650 cft
(4ft depth x1.125 bed x1700 rft)	

#### **A. Amount Claimed for pacca brick work Rs 1,096,876**

(7650 cft @ Rs 14338.25% cft)

Being unjustified claim of quantity for extra ordinary brick work in F&P, the cement pointing on the said quantity was also unjustified.

#### **B. Amount claimed for Cement pointing below DPC for 1700 rft wall = Rs 224,846**

(13525 @1662.45% sft)(MB#1233/714 page 16 & 17

**Total A+B = Rs 1,321,722**

Further “pacca brick work other than building’ was provided with a height of 5” for the whole boundary wall. There was no earth filling in the boundary wall which shows that there is no justification / possibility of 9’ height for boys school 5ft pacca brick work other than buildings + 4 ft as calculated in “A” in above para.)

Audit is of the view that due to weak financial control, the payment for bricks and cement was overpaid.

The overpayment resulted loss to Govt. exchequer.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends probing the matter and fixing of responsibility on the official/officer concerned for providing extra ordinary measurement in Foundation and Plinth.

[AIR Para: 18]

#### **1.2.2.27 Providing Unjustified Quantity of Mild Steel for RCC Work- Rs 1.194 Million**

According to Standard Specification, 6.75 lbs fabrication of mild steel is used for 1cft RCC work.

District Officer (Buildings) awarded the scheme “Construction of 10 additional class room, Lab and Hall in Govt. City High School D.G.Khan” to M/S Irshad Hussain Govt. Contractor vide acceptance DO(B) No. 1464/CB dated 03.07.2013. Scrutiny of the TSE and measurement book it was noticed that ratio of mild steel was provided 9 lbs/cft RCC. Whereas the normal mild steel is 6.75 lbs/cft RCC. Total 10731cft RCC was executed upto 7<sup>th</sup> RB and as per standard mix, a quantity 32885 kg was required to be used whereas at measurement book No.1431/2107 page 102 a quantity of 43970 kg was shown as utilized. Hence an overpayment of Rs 1.194 during 2013-14, was made on account of Fabrication of Mild Steel.



Audit is of the view that due to weak financial and managerial controls, the overpayment on account of mild steel was unjustified.

The payment of Fabrication of Mild Steel caused loss to Government.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that matter may be enquired and action should be taken against the officer/official causing loss to Government besides recovery of overpayment.

[AIR Para: 2]

#### **1.2.2.28 Unauthorized Expenditure due to Change in the Specification Rs 1.189 Million**

According to Para 2.7, 2.12 and 2.86 of the B&R Code, The cost, scope and specifications of a scheme involving material deviations from the original proposals once approved, cannot be modified without approval of the authority competent to grant administrative approval. The procedure of the revision of administrative approval will also apply to modifications of the proposals originally approved, if likely to necessitate the eventual submission of a revised estimate, to material deviations from the original proposals even though the cost of the same may possibly be covered by savings on other items. The authority granted by a sanction to an estimate has to be looked upon as strictly limited by the precise object for which the estimate was intended to provide. No anticipated of actual saving on approved estimate can be utilized to carry out additional work, not contemplated in the original project.

District Officer (On Farm Water Management) incurred an expenditure amounting to Rs 1.189 million on the water course NO.9350/L during 2013-14. Scrutiny of the record revealed that the said water course was technically sanctioned on 08.11.2013 for Rs 1.170 made up of bricks. On the basis of said estimates and TS the 1<sup>st</sup> installment amounting to Rs 468,129 was released to the WUA on 12.12.2013. Later on the Water User Association requested to change the water course from bricks to PCPL (Precast Parabolic Lining). The revised

estimate was prepared from Bricks to PCPL on 16.12.2013 which becomes Rs 1.189 but the same was not approved by the competent authority. The payments were made for PCPL.

Audit is of the view that due to weak internal control, the payments were made without approval of revised TSE from the competent authority.

The incurring of expenditure without approval resulted in unauthorized expenditure.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that expenditure incurred may be regularized from the competent authority.

[AIR Para: 6]

#### **1.2.2.29 Non Deposit of Government Receipts – Rs 1.114 Million**

According to Rule 7(1) of Punjab Treasury Rules, all money received on behalf of government should be deposited into Government Treasury without any delay.

The following DDOs of Health Department realized an amount of Rs 379,779 on account of OPD, Lab, Indoor and Ambulance Charges but did not deposit the same into government treasury. Further Dy. DO (Agri.Ext.) did not realized the licenses renewal fee for Rs 733,975 from pesticides dealers and cotton factories owners.

(Amount in Rupees)

<b>Sr. No.</b>	<b>DDOs</b>	<b>Period</b>	<b>Nature of receipt</b>	<b>Amount</b>
1.	MS THQ Hospital Taunsa	2013-14	OPD, Lab, Indoor and Ambulance charges	67,926
			Ambulance Charges	238,260
2.	SMO RHC Qadir Abad	2012-14	OPD, Lab, Indoor and Ambulance charges	10,907
3.	SMO RHC	2012-14	OPD, Lab, Indoor and	44,466

Sr. No.	DDOs	Period	Nature of receipt	Amount
	Choti Zareen		Ambulance charges	
4.	DO(livestock)	2013-14	OPD fee	18,220
5.	Dy.DO(Agri. Ext)	2012-14	License renewal fee from pesticides	680,250
			License renewal fee from cotton factories	53,725
<b>Total</b>				<b>1,113,754</b>

Audit is of the view that non deposit of government money into government account was due to negligence on the part of management.

Non deposit of Government money caused loss to Government Exchequer for Rs 1.114 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officers / officials for not realizing / depositing the Government receipts, besides deposit of outstanding amount into Government Treasury.

[AIR Paras: 6,13,13,12,9,1,3]

### **1.2.2.30 Unjustified Payment of TA/DA - Rs 1.084 Million**

According to term and condition of appointment orders of the NPIW staff, the staff was recruited for the project on fixed monthly pay only, any other benefit i.e TA/DA or pension benefit was not allowed.

District Officer (On Farm Water Management) paid an amount of Rs 1.084 during 2013-14 on account of TA/DA to field staff out of Grant No.36 under cost center DK6007. As per appointment letter of the field staff of OFWM no TA/DA was admissible. So the drawl of TA/DA by the field staff was unauthorized. The detail is as below:

**(Amount in Rupees)**

Cost	Date	Document	Amount
------	------	----------	--------

Center		#	
DK6007	30.12.2013	1903695233	373,200
DK6007	30.12.2013	1903695234	206,800
DK6007	03.05.2014	1903883200	300,200
DK6007	03.05.2014	1903817945	203,500
<b>Total</b>			<b>1,083,700</b>

Audit is of the view that due to weak internal control, payment of inadmissible TA/DA was made.

The payment of inadmissible TA/DA resulted in loss to government for Rs 1.084 million.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility on the officers concerned for payment of inadmissible TA/DA to NPIW staff, besides recovery of the same from concerned.

[AIR Para: 12]

### **1.2.2.31 Payment of Excess Quantities than TSE-Rs 1.079 Million**

According to Para 2.7, 2.12 and 2.80 of B&R Department code and FD letter No. FD (FR) 11-89, dated 27.03.1990, No change in specification / quantity provided in Technically Sanctioned estimate can be made without prior approval of the authority who accorded T.S.

District Officer (Buildings) paid various items of work in excessive quantities against the provision in Technically Sanctioned estimate without prior approval of the competent authority, which is violation of above rules. This resulted in unauthorized payment of Rs 1.079 million during 2013-14, to the contractors, which may be recovered. (Annex-K)

Audit is of the view that due to weak internal control, the payment to contractor was made in excess quantities against technical sanctioned estimate.

The payment of excess quantities resulted unauthorized payment.

The matter was reported to the DCO and DDOs concerned in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends that payment made in excess of quantities sanctioned by the competent authority should be recovered and deposited into Government treasury.

[AIR Para: 7]

### **1.2.3 Internal Control Weaknesses**

### **1.2.3.1 Expenditure Incurred on General Elections–Rs 1.205 Million**

According to Government of the Punjab Finance Department letter No.FD(DG) 1-22/2012(P-I) dated 18.04.2013 and dated 08-05-13, the District Governments may incur the cost of deployment of Army/Rangers; and Finance Department agrees to allow advance drawl upto Rs 1.000 million to each District Government from Account-IV to make alternate arrangements like emergency lights, petromax lamps on the eve of general Elections 2013. Vide above quoted letter the case for re-imbusement of expenditures incurred by the District Government in that regard, was to be submitted to the Finance Department through Home Department duly supported by the vouched Account.

District Coordination Officer incurred an expenditure of Rs 1.205 million on the eve of General Elections 2013 during May and August 2013 from District Government Fund (Account IV). The amount was not reimbursed by Provincial Government till the date of Audit. (Annex-L)

Audit is of the view that due to weak financial management, expenditure incurred was not get reimbursed from the Provincial Government.

Non reimbursement of District Government funds resulted in loss for Rs 1.205 million.

The matter was reported to the DCO in August, 2014. Despite written requests, management neither submitted reply nor convened the DAC meeting. No progress was intimated to Audit till finalization of this report.

Audit recommends fixing of responsibility for negligence, besides getting the District Government money refunded.

[AIR Para: 2]

# **Annexes**



**Annex-A****Part-I****Memorandum for Departmental Accounts Committee Paras  
pertaining to Current Audit Year 2014-15****(Amount in Million)**

<b>Name of Formations</b>	<b>Sr. No.</b>	<b>Para No.</b>	<b>Subject</b>	<b>Amount</b>
DCO	1.	1	Unjustified expenditure on account of wastage of commodities during Ramzan bazar	0.893
	2.	3	Unjustified expenditure of entertainment during Moharram / election duties	0.697
	3.	5	Authorized expenditure of stationery	0.990
	4.	6	Un-authorized incurrence of expenditure on repair of vehicles	0.930
	5.	7	Un-authorized payment of previous years liabilities of TMA's worth.	3.990
	6.	8	Un-justified expenditure on vehicles not owned by the entity	0.430
	7.	9	Un-justified expenditure on pol, liability of police department	0.221
	8.	10	Non accountal of stores valuing	0.289
	9.	11	Unauthorized appointment of contingent paid staff	0.308
EDO (F&P)	10.	1	Misappropriation of POL due to fictitious consumption certificate .	0.047
	11.	2	Unjustified incurrence of expenditure on repair of Vehicle	0.010
	12.	3	Loss due to Unjustified drawl on Account of TA/DA Bills	0.090
	13.	4	Unjustified Supplementary Grant of POL	10.280
	14.	5	Unjustified allocation of funds against nil budget in original appropriation without token grant valuing	2.560
	15.	6	Unjustified re-appropriation out of M&R funds	2.800

Name of Formations	Sr. No.	Para No.	Subject	Amount
	16.	7	Unauthorized purchase of stationery	0.340
	17.	8	Unauthorized budget allocation for contingent paid staff	1.423
	18.	9	Unauthorized release of funds to Tehsil Municipal Administration	6.005
	19.	10	Unjustified expenditure of honoraria	0.019
DO (Forest)	20.	1	Unauthorized Expenditure on Plantation	1.890
	21.	2	Unjustified Expenditure on Account POL	0.100
	22.	3	Unjustified expenditure on TA/DA.	0.218
	23.	5	Loss due to Non -Recovery of Sales Proceeds of trees	0.068
	24.	6	Unauthorized Issuance of Plants	0.173
	25.	7	Doubtful purchase of tree guard	0.045
	26.	8	Unauthorized Repair of Tractor	0.055
	27.	9	Unauthorized Expenditure on repair of vehicle	0.072
DO (OFWM)	28.	10	Over payment on account of Hand Watering.	0.034
	29.	1	Loss on account of House Rent Allowance	0.074
	30.	2	Misclassification of Expenditure	0.274
	31.	3	Non recovery of Motor Cycle Advances	0.045
	32.	5	Non recovery of excess transfer of government money to water user Association	0.282
	33.	9	Unauthorized Expenditure on Irrigation Scheme	1.885
	34.	10	Expenditure in Excess of Estimates of Quantities	0.161
	35.	11	Unauthorized Expenditure on Water Courses	3.671
EDO (Health)	36.	13	Non verification of Receipts	0.184
	37.	1	Award of Contract for Purchase of Medicines on Higher Rates than Adjacent Districts	0.965

Name of Formations	Sr. No.	Para No.	Subject	Amount
	38.	5	Misclassification of Expenditure	0.487
	39.	6	Unjustified Payment of POL against previous liabilities worth	0.380
	40.	7	Loss to Government due to non registration of medical stores and pharmacies	0.718
	41.	8	Non deposit of amount drawn on account of Postage and Telegraph	0.050
GGHS Central Model	42.	1	Unauthorized award of M.A/B.Ed. Increment to SVT/EST and overpayment of	0.776
	43.	2	Recovery of overpayment due to unauthorized allowing increment	0.084
	44.	3	Recovery of Unauthorized payment of Conveyance Allowance during Leave (LFP)	0.061
	45.	4	Recovery of irregular payment of Conveyance allowance during winter vacations	0.089
	46.	5	Overpayment of 30% SSB after regularization of services	0.062
	47.	6	Recovery of Unauthorized payment of Qualification Allowance to SESE	0.016
MS THQ Hospital Taunsa	48.	2	Recovery of Unauthorized Drawl of Pay and Allowances	0.120
	49.	5	Doubtful purchase and issuance of local purchase medicines	0.761
	50.	7	Un-authorized Incurrence of Expenditure on Repair of Furniture	0.149
	51.	8	Doubtful incurrence of expenditure on repair of Machinery and Equipment	0.398
	52.	9	Unauthorized Payment against Maintenance and Repair of Building	1.530
	53.	11	Recovery of Inadmissible Health Sector Reforms and Conveyance Allowance	0.173
	54.	12	Unauthorized clearance of outstanding liabilities	1.452

Name of Formations	Sr. No.	Para No.	Subject	Amount
	55.	14	Purchase of medicine on Higher rates Resulted Loss to Government	0.052
	56.	15	Misappropriation due to excessive withdrawal of POL	0.116
	57.	16	Non-recovery of liquidated damages	0.122
	58.	17	Recovery of social security benefits after regularization	0.161
	59.	18	Irregular Repair of vehicle	0.160
	60.	19	Purchase of different batches of medicines without DTL Valuing	3.334
DO (Health)	61.	2	Purchase Of Medicine On Higher Rates and Loss to Govt.	0.172
	62.	7	Un-authorized clearance of outstanding liabilities	0.955
	63.	9	Non recovery of liquidated damages	0.098
	64.	10	Overpayment due to payment of higher rates of POL than notified by OGRA	0.126
	65.	11	Unjustified Drawl Of POL For Private Vehicles valuing	0.156
	66.	12	Loss to government due to non deduction of discount rate on local Purchase Rs131,418 & without Advertisement	1.643
	67.	13	Unauthorized payment of health sector reform programe allowance	0.062
	68.	14	Non verification of GST paid	0.525
	69.	15	Unverified Consumption of POL, of	0.218
	70.	16	Uneconomical Purchase & Non Proof Of Consumption of X-Ray of X-Ray Films	0.275
	71.	17	Misclassification of expenditure	0.409
	72.	18	Unjustified Allocation and transfer of funds to PRSP	77.055
	73.	19	Purchase of different Batches of Medicines without DTL valuing	0.773
	74.	20	Unjustified Consumption of General Sores and Stationary Items	0.162

Name of Formations	Sr. No.	Para No.	Subject	Amount
	75.	21	Unauthorized expenditure of contingent paid staff	0.499
Dy. DEO (MEE) Taunsa	76.	1	Recovery of unauthorized payment of social security benefits after regularization	0.241
	77.	3	Recovery on account of penalty due to absent from duty	0.223
	78.	4	Non refund of one month salary after termination recovery	0.192
	79.	5	Recovery due to Irregular Award of Qualification Allowance To SST	0.079
	80.	6	Recovery due to un-authorized grant of charge allowance and recovery thereof	0.053
	81.	8	Overpayment of on account of Qualification Allowance to ESE and S.E.S.E after regularization	0.684
	82.	9	Recovery of Unauthorized Payments of salaries to Employees on Leave Without Pay	0.059
	83.	10	Unauthorized retention of Public Money into Account of DDO	1.168
	84.	12	Unjustified expenditure of Travelling Allowance	0.079
	85.	13	Irregular expenditure on purchase of furniture & fixture without advertisement	1.250
	Dy.DO (Agri.Ext) D.G.Khan	86.	2	Recovery of Conveyance Allowance from the Pay of Employees during Leave (LFP)
87.		4	Recovery of inadmissible allowances & annual increment after regularization	0.225
88.		5	Recovery Due to Irregular Award of Advance Increments	0.105
89.		6	Recovery of Pay & Allowance from Employees Leave (WOP)	0.082
90.		7	Unjustified and Doubtful Expenditure On Repair Of Vehicle	0.278

Name of Formations	Sr. No.	Para No.	Subject	Amount
	91.	8	Unjustified and Doubtful Expenditure on TA/DA	3.076
	92.	9	Unauthentic Payment of Salaries	1.317
	93.	11	Non verification of GST paid	0.080
GGHS No.1	94.	1	Recovery of unauthorized payment of social security benefits after regularization	0.110
	95.	2	Recovery on unauthorized Payment of Conveyance allowance during Leaves On Full Pay	0.065
	96.	3	Recovery due to irregular award of qualification allowance to SST	0.082
	97.	5	Overpayment of on account of Qualification Allowance to ESE and S. E.S.E after regularization.	0.081
	98.	8	Recovery on Account of Unauthorized Payment of Advance Increment	0.063
	99.	9	Time barred arrears of pay and allowances	0.046
	100.	10	Irregular expenditure on purchase of furniture & fixture without advertisement	0.529
	101.	11	Recovery on Unauthorized Payment of Charge Allowance	0.011
DO (Roads)	102.	1	Overpayment due to measurement of wrong thickness of bricks	0.314
	103.	2	Overpayment due to unjustified measurement	0.607
	104.	4	Non-recovery of lease rent	0.070
	105.	6	Non recovery of professional tax	0.180
	106.	8	Unjustified expenditure on repair and maintenance work	0.687
	107.	9	Overpayment of due to allowance of unjustified item of earthwork	0.355
	108.	10	Rush of expenditure under grant 36, 25&41 at the close of financial year	30.152

Name of Formations	Sr. No.	Para No.	Subject	Amount
			2013-14	
	109.	11	Unjustified acceptance of tender without earnest money	0.254
	110.	13	Overpayment of due to non deduction of shrinkage.	0.116
	111.	15	Overpayment due to non-deduction of sewer pipe	0.066
	112.	16	Non-recovery of departmental charges from deposit work	0.895
	113.	17	Unauthorized clearance of outstanding liabilities	3.397
	114.	18	Non auction of old machinery/ vehicle	4.250
	115.	19	Securities not credited to revenues	5.324
	116.	20	Non-recovery of outstanding amount	0.472
	117.	21	Un-authorized revision of TSE by without approval of finance department	0.866
	118.	22	Overpayment due to non-application of deduction factor	0.043
DO (Building)	119.	3	Overpayment due to payment of rates higher than accepted by the contractor	0.701
	120.	4	Executing of item not provided and approved in TSE	0.292
	121.	5	Overpayment due to wrong provision and payment of rate of 100% compacted rate of sub Base Coarse in Foundation of Building	0.341
	122.	6	Overpayment of on account of use of local sand	0.438
	123.	9	Unjustified and Doubtful Expenditure on Repair and Maintenance of DDO(Revenue) Building	0.786
	124.	12	Unauthorized Expenditure on Repair of Buildings	1.836
	125.	13	Non execution of Contract resulting loss to Government	0.046
	126.	15	Non recovery of professional Tax	0.120

Name of Formations	Sr. No.	Para No.	Subject	Amount
	127.	16	Unjustified Expenditure on Earth Filling	1.206
	128.	21	Overpayment by paying borrow pit excavation rate	0.302
	129.	22	Non deduction of Income Tax from the Contractor	0.305
	130.	23	Non production of Record	0.228
DO (SC)	131.	1	Unauthorized payment on civil canal works	5.230
	132.	3	Undue Financial Aid to Contractor due to Non-Obtaining of Performance Security	0.594
	133.	4	Non forfeiture of earnest money due to delay in start of work to	0.029
	134.	5	Unauthorized and unnecessary payment of rent of office building	0.144
	135.	6	Advance payment and non execution of work by AAE	0.902
	136.	7	Unauthorized payment of TA/DA	0.205
	137.	8	Unauthorized payment of pending liabilities of previous years	0.061
	138.	10	Unauthorized payments on repair and procurement	0.090
EDO (Agriculture)	139.	1	Unauthorized Expenditure on Hiring of Bulldozer	1.694
	140.	2	Un-authentic Payment of Financial Assistance	2.800
	141.	3	Unauthorized payment of pending liabilities of previous years	0.080
Superintendent Daar-ul-Aman	142.	2	Unjustified and Irregular incurrence of expenditure on Dietary Charges	0.780
Dy.DEO (MEE) D.G.Khan	143.	1	Disbursement of Internal Merit Scholarship without Acknowledgement	1.222
	144.	3	Non-refund of salary during the period of leave without pay	0.071
	145.	4	Recovery of pay and conveyance allowance during the period of leave on	0.049



Name of Formations	Sr. No.	Para No.	Subject	Amount
			half average pay	
	146.	5	Un-authorized incurrence of expenditure on repair of vehicles	0.129
	147.	6	Recovery of Red Crescent Donation Tickets	0.126
	148.	7	Non Deposit of Fine imposed by authority due to willful absent from duty reported by meas Recovery	0.053
	149.	8	Non verification of GST paid to suppliers	0.027
DO (Environment)	150.	1	Recovery of Environmental Administrative Penalty	0.038
	151.	2	Recovery of Pay and Allowances	0.040
	152.	3	Un-authorized incurrence of expenditure on repair of vehicles	0.050
	153.	4	Unjustified payment against the travelling allowance	0.050
	154.	5	Non deduction of Group Insurance, Benevolent Fund and GPF from the pay of Permanent Employees	0.074
GGHS Kot Chutta	155.	2	Misappropriation of POL Worth	0.019
	156.	3	Recovery of un authorized drawl of Science Teaching Allowance	0.028
	157.	4	Overpayment to Trainees of CIDA (Canadian NGO)	0.149
	158.	5	Irregular Procurement of Tyres by Splitting and Violating PPRA Rules	0.160
	159.	6	Irregular expenditure beyond competency	0.426
	160.	7	Over payment on account of conveyance allowance drawn during winter vacations	0.035
DEO(SE)	161.	2	Advance drawl and non disbursement of merit scholarships	0.606
	162.	3	Overpayment due to irregular award of advance increments on irrelevant qualification recovery thereof	0.088

Name of Formations	Sr. No.	Para No.	Subject	Amount
	163.	6	Unjustified payment against the travelling allowance non verification of GST & provincial tax	0.026
	164.	7	Loss of govt. Due to misappropriation of pol and Mobil oil	0.035
	165.	8	Misclassification of expenditure	0.090
	166.	9	Un-justified payment of previous years liabilities	0.152
	167.	10	Irregular expenditure on repair of vehicle	0.155
	168.	11	Doubtful expenditure incurred for another formation	0.112
	169.	12	Overpayment due to grant of annual increment without completing six month service and recovery thereof	0.013
	170.	14	Non deduction/production of sales tax invoices/returns	0.027
DO (Livestock)	171.	1	Overpayment due to purchases medicines at excessive rates amounting to	0.330
	172.	2	Doubtful issuance of vaccine valuing	1.364
	173.	4	Misappropriation / non availability of proof of consumption of medicines	0.350
	174.	5	Store items not brought forward to next year	1.833
	175.	6	Un-authorized payment made for supply of medicines without obtaining report of drug testing laboratory	1.908
	176.	8	Un-authorized purchase of medicines from un-registered supplier	0.315
	177.	10	Non production of record of consumption of medicines	0.136
	178.	11	Overpayment due to payment of higher rates of POL than notified by OGRA	0.033
	179.	13	Misclassification of expenditure	0.085
	180.	14	Irregular payment of salaries due to regularize ad hoc appointment	2.086

Name of Formations	Sr. No.	Para No.	Subject	Amount
	181.	15	Under age appointment and irregular drawl of salary	1.353
	182.	16	Un-authorized payment of outstanding liabilities	0.049
	183.	17	Irregular expenditure on repair of vehicle	0.533
	184.	18	Over payment of due to un-authorize award advance increments	0.012
	185.	19	Non production of sales tax invoices/returns	0.087
Dy.DEO (WEE) Taunsa	186.	1	Non-refund of salary during the period of leave without pay	0.194
	187.	2	Overpayment due to irregular award of M. A. M. Ed increments by secondary school teachers	0.921
	188.	4	Non deduction of G.P. fund from employees salaries	0.142
	189.	5	Un-authorized reinstatement of ESE and payment of salaries Rs 906,928 and recovery of	0.213
	190.	7	Withdrawal of pay and allowances after superannuation	0.069
	191.	9	Overpayment due to grant of annual increment without completing six month service and recovery thereof	0.070
	192.	10	Non recovery of penalty imposed during absent period	0.048
	193.	11	Non refund of one month salary after termination recovery	0.086
	194.	12	Over payment of due to un-authorize award advance increments	0.073
	195.	13	Unauthorized award of 2 advance increment and b-9 on acquiring same qualification recovery of	0.188
	196.	15	Un-authorized drawl of charge allowance recovery of	0.074
	197.	16	Overpayment due to double benefit on higher qualification	0.077

Name of Formations	Sr. No.	Para No.	Subject	Amount
	198.	17	Loss to govt. Due to non recovery of overpayment	0.011
EDO (W & S)	199.	3	Irregular payment of salaries due to regularize ad hoc appointment	1.039
	200.	4	Unjustified excessive expenditure of POL	0.123
	201.	6	Misclassification of expenditure	0.049
	202.	7	Un-justified payment of previous years liabilities	0.064
	203.	8	Non deduction/production of sales tax invoices/returns	0.023
SMO RHC Choti Zareen	204.	1	Purchase of medicines on higher rates than adjacent district	0.320
	205.	7	Un-authorized payment made for supply of medicines without obtaining report of drug testing laboratory	1.181
	206.	8	Doubtful issuance of medicines due to non availability of proof of consumption	0.049
	207.	10	Recovery of un authorized payment of conveyance allowance, HSRA during leave on full pay	0.033
	208.	11	Non recovery of liquidated damages due to late supply	0.205
	209.	13	Unjustified purchase of medicines	0.117
	210.	14	Loss of govt. Due to misappropriation of POL	0.016
	211.	15	Un-authorized clearance of outstanding liabilities	0.794
GHS Shah saddar Din	212.	1	Recovery of Overpayment due to allowing unauthorized allowances after regularization of service	0.047
	213.	2	Recovery of Inadmissible Qualification Allowance	0.000
	214.	5	Non accountal of stores	0.105
	215.	6	Irregular Procurement of Furniture	0.508
Principal Govt.	216.	1	Recovery of Unauthorized payment of	0.072

<b>Name of Formations</b>	<b>Sr. No.</b>	<b>Para No.</b>	<b>Subject</b>	<b>Amount</b>
Comprehensive School D.G.Khan			Qualification Allowance to SST	
	217.	2	Recovery of Overpayment due to allowing unauthorized allowances after regularization of service	0.096
	218.	3	Recovery of Unauthorized payment of Conveyance Allowance during Leave (LFP)	0.049
	219.	5	Non Accountal of stores	0.049
	220.	6	Irregular Procurement of Furniture	0.404
	221.	7	Recovery of Unauthorized payment of Science Teaching allowance	0.064
	222.	8	Non availability of vouched Accounts	0.218
Senior Blood Transfusion Officer	223.	1	Recovery of un authorized payment of Conveyance allowance	0.018
	224.	2	Recovery of un authorized payment of Pay and allowances	0.045
DO (Fishiries)	225.	1	Recovery of Unauthorized payment of Conveyance Allowance	0.011
	226.	2	Unauthorized drawal of Travelling Allowance	0.051
	227.	3	Unjustified Payment of POL in excess of Budget	0.070
	228.	4	Unjustified Drawl of POL for Flood duty	0.016
	229.	5	Unjustified and Doubtful Expenditure On Repair Of Vehicle	0.118
DO (Social Welfare)	230.	1	Recovery of Unauthorized payment of Conveyance Allowance during Leave (LFP)	0.052
	231.	2	Unjustified Expenditure on account of Repair of Vehicle	0.086
	232.	3	Non-Deposit of Government Receipts	0.006
	233.	4	Non deduction/verification of GST paid	0.012
	234.	6	Unjustified and doubtful Expenditure on Fair/Exhibition	0.105
DO ( Special	235.	1	Recovery of Unauthorized payment of	0.012

Name of Formations	Sr. No.	Para No.	Subject	Amount
Education)			Conveyance Allowance during Leave (LFP)	
	236.	2	Misappropriation due to Doubtful Purchase of Material without stock entry	0.198
	237.	3	Non recovery of liquidated damages	0.150
	238.	4	Overpayment without receipt of Stores/Furniture	0.008
	239.	5	Overpayment of Pay and Allowances due to non Fixation after Regularization	0.007
	240.	6	Unjustified and Doubtful Expenditure on TA/DA	0.059
EDO (Education)	241.	1	Loss to Govt. due to non recovery of inspection fee from private schools	0.164
	242.	2	Loss to Govt. on account of Stipend	0.085
	243.	3	Unjustified closing balance of cash book	1.011
	244.	5	Unauthorized Allowance of DDO Powers to Literacy and NFBE Branch	5.199
	245.	6	Doubtful consumption of POL	0.235
	246.	8	Unauthorized Release of Funds to High School for purchase of Furniture and Equipment	5.652
	247.	9	Non-deduction/ verification of GST paid	0.028
DY.DEO (WEE) D.G.Khan	248.	1	Recovery of un authorized payment of Salaries	0.223
	249.	3	Recovery of Pay during Absent Period	0.038
	250.	4	Recovery of un authorized payment of Charge allowance	0.039
	251.	6	Non deduction of Group Insurance, Benevolent Fund and GPF from the pay of Permanent Employees	0.446
	252.	7	Doubtful expenditure out of school council fund	0.935
	253.	8	Non-Functional / less enrolled schools due to poor performance	0.000
	254.	9	Wasteful expenditure on pay and allowances due to Very Poor results of	4.362

Name of Formations	Sr. No.	Para No.	Subject	Amount
			5 <sup>th</sup> classes.	
	255.	10	Irregular Procurement of Furniture	1.375
	256.	11	Unauthorized retention of public Money at the close of financial year	1.670
GGHS Kot Chuta	257.	1	Recovery of Unauthorized payment of Conveyance Allowance during Leave (LFP)	0.031
	258.	2	Recovery of un authorized drawl of Computer Allowance	0.023
	259.	5	Non deduction of Group Insurance, Benevolent Fund and GPF from the pay of Permanent Employees	0.201
	260.	6	Recovery of Unauthorized payment of Qualification Allowance to SST	0.107
	261.	7	Unauthorized award of M.A/B.Ed. Increment to SVT/EST and overpayment of	0.152
	262.	8	Unjustified and Doubtful Expenditure On Repair Of Vehicle	0.086
SMO RHC Qadir Abad	263.	1	Unauthorized drawl of practice compensatory Allowance recovery	0.120
	264.	2	Payment of medicine without DTL Report	0.692
	265.	3	Non recovery of residential electricity charges	0.034
	266.	4	Loss on account of house rent allowance and maintenance charge	1.219
	267.	5	Loss on Account of Conveyance Allowance	0.120
	268.	6	Non-deduction/ verification of GST paid	0.092
	269.	7	Purchases Excess then requirement	0.337
	270.	8	Drawl of money without receipt of store	0.340
	271.	11	Unauthorized payment due to non deduction of HRA and maintenance charges	0.215
	272.	13	Non production of vouched account	0.264

Name of Formations	Sr. No.	Para No.	Subject	Amount
	273.	14	Non deposit of hospital receipts into Government treasury	0.011

**Part-II**

[Para 1.1.3]

**Memorandum for Departmental Accounts Committee Paras  
pertaining to Audit Year 2013-14**

(Amount in Rupees)

Name of Formations	Sr. No	Para No.	Subject	Amount	Nature
DEO (EE-W)	1	1	Payment of salaries during absent period	874,120	Recovery
DCO	2	11	Incurrence of expenditure beyond competency	841,419	Violation of Rule
	3	14	Unauthorized appointment of contingent paid staff	90,000	
	4	16	Non deduction of income tax	281,399	
	5	17	Misclassification of expenditure	598,080	
DO (Buildings)	6	6	Overpayment on Account of Use of Local Sand	721,956	Overpayment
District Officer Agriculture	7	5	Non recovery of inadmissible allowances	138,960	Recovery
	8	2	Non-recovery of penal rent from illegal occupants	484,200	
Dy. DEO (EE-W) D.G.Khan	9	2	Non recovery of inadmissible allowances	270,004	
	10	1	Un-authorized award of M.A. Increment to middle school teachers	444,865	Violation of Rule
	11	5	Irregular award of qualification allowance	436,672	



<b>Name of Formations</b>	<b>Sr. No</b>	<b>Para No.</b>	<b>Subject</b>	<b>Amount</b>	<b>Nature</b>
	12	9	Unauthorized grant of charge allowance	25,200	
District Officer Cooperative	13	2	Non recovery of inadmissible allowances	81,992	Recovery
Dy.DEO (EE-M) D.G.Khan	14	7	Non recovery of inadmissible allowances	27,691	
D.O (Road)	15	6	Unjustified provision of extra items	410,333	Violation of Rule
	16	8	Payment of price variation beyond stipulated date	174,145	
	17	2	Excess carriage of crushed stone for TST	261,545	
	18	14	Provision of unjustified lead on earth work	181,321	
EDO (Health)	19	8	Non deduction of income tax	118,650	
D.O (Buildings)	20	10	Overpayment to the contractor than the actual work at site	174,269	Overpayment
	21	19	Overpayment due to allowing of higher rate	269,100	
D.O (Sports)	22	10	Allowing of higher rates than the MRS	231,644	Violation of Rule
DY.DEO (EE-M) Taunsa	23	3	Appointment of teacher on basis of bogus degree	86,033	
D.O (Forest)	24	11	Misappropriation of sales proceeds of plants	70,000	Misappropriation

## Annex-B

**Summary of Appropriation Accounts by Grants and Appropriation for the  
Financial Year 2013-14**

(Amount in Rupees)

Grant No.	Name of Grant	Original Grant	Supplementary Grant	Final Grant	Actual Expenditure	Variation
						(+) Excess
						(-) Saving
3	Provincial Excise.	12,733,800	0	12,733,800	10,182,288	-2,551,512
5	Forests.	9,743,500	0	9,743,500	8,480,790	-1,262,710
7	Charges on A/c of Motor Vehicles Act.	6,240,000	208,100	6,448,100	5,674,679	-773,421
8	Other Taxes & Duties.	5,657,500	0	5,657,500	3,500,220	-2,157,280
10	General Administration.	168,091,500	0	168,091,500	114,380,006	-53,711,494
15	Education	4,277,571,400	0	4,277,571,400	3,833,978,118	-443,593,282
16	Health Services.	723,457,800	0	723,457,800	619,602,726	-103,855,074
17	Public Health.	3,662,400	0	3,662,400	3,485,327	-177,073
18	Agriculture.	102,518,500	1,281,400	103,799,900	100,136,719	-3,663,181
19	Fisheries.	3,813,400	0	3,813,400	3,000,893	-812,507
20	Veterinary.	146,981,200	0	146,981,200	110,361,070	-36,620,130
21	Co-operative.	25,318,700	0	25,318,700	22,977,357	-2,341,343
22	Industries.	5,076,000	0	5,076,000	4,997,939	-78,061
23	Miscellaneous Departments.	5,809,400	0	5,809,400	5,649,990	-159,410
24	Civil Works.	61,097,800	536,500	61,634,300	59,272,972	-2,361,328
25	Communications.	145,543,000	0	145,543,000	120,295,412	-25,247,588
31	Miscellaneous.	46,572,800	0	46,572,800	36,640,063	-9,932,737
32	Civil Defence.	5,111,300	0	5,111,300	3,943,189	-1,168,111
	Development (Current)	0	40,038,000	40,038,000	0	-40,038,000
<b>Total Non-development</b>		<b>5,755,000,000</b>	<b>42,064,000</b>	<b>5,797,064,000</b>	<b>5,066,559,758</b>	<b>-730,504,242</b>
<b>Development</b>						
36	Development	566,235,500	347,706,600	913,942,100	327,049,991	-586,892,109
41	Roads & Bridges	90,000	125,054,000	125,144,000	96,117,443	-29,026,557
42	Government Buildings	674,500	22,231,400	22,905,900	11,780,674	-11,125,226
<b>Total Development</b>		<b>567,000,000</b>	<b>494,992,000</b>	<b>1,061,992,000</b>	<b>434,948,108</b>	<b>-627,043,892</b>
<b>Grand Total</b>		<b>6,322,000,000</b>	<b>537,056,000</b>	<b>6,859,056,000</b>	<b>5,501,507,866</b>	<b>-1,357,548,134</b>

**Annex-C****[Para 1.2.1.1]****Non Production of Record****(Rupees in million)**

<b>Sr. No.</b>	<b>DDOs</b>	<b>AIR Para</b>	<b>Nature of Record</b>	<b>Amount</b>
1.	DO(OFWM)	3	TA/DA and Others	571,730
2.	Dy.DO Agriculture (Ext)	9	Pay and Allowance	1,317,541
3.	DO(Soil Conservation)	2	Canal civil work	721,348
4.	EDO (Health)	4	TA/DA and Pay and Allowances	151,176
5.	DO (Health)	22	TA/DA and cost of others	115,125
6.	EDO (W&S)	5		2,414,040
7.		1	Log Book	991,683
8.	DO(Roads)	12	Log Book	1,099,017
9.		23	R & M of Machinery & Other	299,139
10.	EDO (Education)	4	SMC Record	9,673,946
11.	Dy.DEO(M) Taunsa	11	TA/DA	547,546
12.	Dy.DO Social Welfare	5		424,655
13.	DO(Secondary)	4	Pay and Allowance	1,766,584
14.	Dy.DEO (MEE) Taunsa	15	SMC record	9,360,000
15.	Dy.DEO (WEE) Taunsa	8	Purchase of furniture	6,610,000
16.	GHS Shah Saddar din	4	Pay and Allowances	217,742
17.	Dy.DEO (WEE) D.G.Khan	9	SMC Record	2,017,392
18.	Senior H.M GGHS	7	Repair, Medical Charges, Pay and Allowance	581,183
19.	DO Special Education	7	Furniture	1,408,057
<b>Total</b>				<b>40,287,904</b>

**Annex-D****[Para 1.2.2.8]****Payment of Conveyance Allowance during Leave****(Rupees in Million)**

<b>Sr. No.</b>	<b>DDOs</b>	<b>AIR Para No.</b>	<b>Amount</b>	<b>Description</b>
	DO(Health)	5	1,126,080	Conveyance allowance to vaccinator
1.	DO(Soil Conservation)	9	120,000	Conveyance Allowance to officer
2.	Dy.DEO (M) Taunsa	2	251,139	-do-
3.	-do-	7	990,064	Conveyance Allowance during winter vacation
4.	Superintendent Dar-ul-Aman	1	10,987	Conveyance during leave
5.	DEO(M) D G Khan	2	173,182	-do-
6.	Dy.DEO(M) D G Khan	4	137,312	Conveyance allowance during leave
7.	Dy.DEO(M) D G Khan	13	790,048	-do-
8.	GHHS Kot Chutta	1	116,216	-do-
9.	GHS Sadar Din	3	83,582	-do-
10.	GCS D G Khan	4	139,840	Conveyance allowance during summer vacation
11.	-do-	8	154,075	Conveyance allowance during winter vacation
12.	Dy.DEO (EE-W) D.G.Khan	2	555,557	Conveyance allowance during LFP
13.	-do-	12	698,323	Conveyance allowance during winter vacation
14.	-do-	5	42,016	Conveyance allowance during summer vacation
15.	GHSS KotChutta	3	213,815	Conveyance allowance during summer vacation
16.	-do-	4	127,184	Conveyance allowance during winter vacation
17.	DO (Secondary)	13	2,053	Conveyance allowance during leave
18.	Dy.DEO(EE-W) Taunsa	3	359,203	-do-
19.	-do-	6	440,192	Conveyance allowance during winter vacation
20.	Principal GGCM D.g.khan	4	88,886	Conveyance allowance during winter vacation
21.	Senior H.M GGHS	4	165,736	Conveyance allowance during winter vacation
22.	-do-	6	217,850	Conveyance allowance during summer vacation
<b>Total</b>			<b>5,757,260</b>	

**Annex-E**

**[Para 1.2.2.16]**

**Unauthorized Payment on Account of Non Schedule Items**

**DO (Building)**

Name of Scheme	Item	Quantity	Rate	Amount	MB# Page
Const. of Boundary wall , provision of gate & Gate Pillar in Graveyard Taunsa City	Pre-cast /prestressed RCC Pillar 9"x4"	13,168	130	1,711,840	MB#-1290/1702 page 56
Const. of B.Wall& Provision of Gate, Gate Pillar Grave Yard TalliWalaD.G.Khan	Pre-cast /prestressed RCC Pillar 9"x4"	1,192	120	143,040	MB#-1298/1710 page 34
Const. of Boundary Wall, Gate & Gate Pillar and earth Filling GBHS Mangrotha	Provision of Water Tank (Super Tuff) 500 gallon	1	28000	28,000	1238/1408 pg 107-126
	Boring, and provision of submersible pump	1	1	349,000	1238/1408 pg 107-126
				2,231,880	

**DO(Road)**

Name of Scheme	Contractor	Rate of tuff tiles	Rate of tuff tile of buildings department	Difference	Quantity Sft	Amount
Const. of tuff tile road Ghulam Mustafa street Khayban-e-SarwarD.G.Khan city	-do-	80.46	72	8.46	4140	35,024
Const. of tuff tile road block 'D' D.G.Khan city	M/S Naeem Akhtar	78.46	72	8.46	7954	67,291
Const. of tuff tile road block No. 37-34 & L D.G.Khan city	M/S Ahmad Khan	80.44	72	8.46	6712	56,784
Const. of tuff tile roads block S, 32 U u/c 6 D.G.Khan city	M/S HasnainQadir	80.46	72	8.46	8973.84	75,919
Const. of tuff tile roads block 45, 29	M/S Ch. Riaz	80.46	72	8.46	6360	53,806

Name of Scheme	Contractor	Rate of tuff tiles	Rate of tuff tile of buildings department	Difference	Quantity Sft	Amount
& 50 D.G.Khan city	Ahmad					
Const. of tuff tile roads concrete streets Ruken Abad colony & block "A" u/c 7 D.G.Khan city	M/S Khan Const. Co.	80.46	72	8.46	10902	92,231
Const. of tuff tile roads block No. 14 block No. C Block 17 u/c 9 D.G.Khan city	M/S Abdul Aziz	80.46	72	8.46	5028.75	42,543
Const. of tuff tile road Waheed colony u/c No. 14 D.G.Khan city	-do-	-do-	72	8.46	6947	58,772
Const. of tuff tile roads Allah Abad colony D.G.Khan city	M/S Malik Muhammad	-do-	72	8.46	6640.78	56,181
		<b>Total</b>				<b>538,551</b>

## Annex-F

[Para 1.2.2.17]

## Repair of Buildings other than District Government

C. center	Document Date	Document No	Amount	Building	Voucher #	Work Nature	Contractor	Work order date	Completion date
DG6364	21.06.2014	1904123358	49,995	BMP Line	176	Destempering, painting	Bilal Bhutta	4.6.14	4.6.14
DG6364	21.06.2014	1904013536	48,573	BMP Line	181	petty works and painting	Bilal Bhutta	13.6.14	13.6.14
DG6364	21.06.2014	1904123358	28,000	BMP Line	175	Destempering, painting	Bilal Bhutta	21.5.14	21.5.14
DG6364	14.05.2014	1903870764	30,000	Director Development Residence	20	Bath room const.	Bilal Bhutta	27.3.14	6.4.14
DG6364	13.05.2014	1903416699	30,000	Director Development Residence	15	Bath room const.	Bilal Bhutta	27.3.14	5.4.14
DG6364	11.04.2014	1903807819	29,974	Director Development Residence	23	Granite tile, skirting	Bilal Bhutta	18.2.14	1.3.14
DG6364	17.09.2013	1903521857	50,000	District Court repaired	26	Const. of Compound Wall			
DG6364	07.09.2013	1903535117	50,000	District Court repaired	27	Const. of Compound Wall			
DG6364	21.06.2014	1904108229	49,999	District Court repaired	28	Const. of Compound Wall			
DG6364	17.09.2013	1903535116	49,773	District Court repaired	25	Const. of Compound Wall			
DG6364	12.11.2013	1903616908	50,000	ISI Office	66	Const. Work	saqibhussain	21.10.13	23.10.13
DG6364	21.06.2014	1904123353	50,000	ISI Office	17	Boring, Excavation, CC Brick Blast	Shaukatleghari	8.2.14	10.2.14
DG6364	11.04.2014	1903852452	50,000	ISI Office	16	single layer tyle, mild steel	Sabir Khan	4.2.14	6.2.14
DG6364	17.01.2014	1903717761	50,000	ISI Office	46	Const. Work	Ayyaz Ahmed	16.12.13	20.12.13
DG6364	01.11.2013	1903619411	50,000	ISI Office	67	Const. Work	Ayyaz Ahmed	21.10.13	23.10.13
DG6364	17.01.2014	1903720491	49,998	ISI Office	47	steel door and other works	sadiqhussain	16.12.13	26.12.13
DG6364	17.01.2014	1903720493	49,987	ISI Office	48	Pacca Brick work	sadiqhussain	19.12.13	26.12.13
DG6364	11.04.2014	1903807813	49,920	ISI Office	18	D.Wood Door etc	Bilal Bhutta	4.2.14	2.3.14
DG6364	11.04.2014	1903852454	43,990	ISI Office	19	D.Wood Door etc	Bilal Bhutta	4.2.14	1.3.14
DG6364	11.04.2014	1903852455	43,990	ISI Office	20	D.Wood Door etc	Bilal Bhutta	22.1.14	1.3.14
DG6364	21.06.2014	1904108229	50,000	Judicial Majistrate Office	79	Destempering, petty repair	Shaukatleghari	4.6.14	4.6.14
DG6364	21.06.2014	1904123356	49,903	Judicial Majistrate Office	174	granite tile	Bilal Bhutta	11.6.14	11.6.14
DG6364	21.06.2014	1904123356	30,900	Judicial Majistrate Office	173	granite tile	Bilal Bhutta	11.6.14	11.6.14
DG6364	23.06.2014	1904123359	50,000	Labour Court/office	179	Desmentling, excavation,dpc	Bilal Bhutta	4.6.14	
DG6364	21.06.2014	1904108230	49,999	Labour Court/office	80	brick work	Shaukatleghari	13.6.14	13.6.14
DG6364	21.06.2014	1904108230	49,997	Labour Court/office	82	same work as vr.80	Shaukatleghari	4.6.14	4.6.14
DG6364	21.06.2014	1904013536	49,980	Labour Court/office	182	Pacca Brick work	Bilal Bhutta	4.6.14	

C.cent er	Documen t Date	Document No	Amount	Building	Vouch er#	Work Nature	Contractor	Work order date	Completi on date
DG636 4	23.06.201 4	190412335 9	34,000	Labour Court/office	180	Const. Work	Bilal Bhutta	6.6.14	
DG636 4	12.11.201 3	190361690 4	30,000	MI Office (SE H/Way House)	64	Pacca Brick work	Bilal Bhutta	4.10.13	12.10.13
DG636 4	12.03.201 4	190346772 5	30,000	MI Office (SE H/Way House)	19	Const. Work	Bilal Bhutta	7.11.13	
DG636 4	12.03.201 4	190346772 6	30,000	MI Office (SE H/Way House)	19	Const. Work	Bilal Bhutta	7.11.13	
DG636 4	01.01.201 4	190363698 6	30,000	MI Office (SE H/Way House)	15	Pacca Brick work	Bilal Bhutta	29.10.13	1.11.13
DG636 4	12.11.201 3	190355858 4	30,000	MI Office (SE H/Way House)	50	Pacca Brick work	Bilal Bhutta		
DG636 4	12.11.201 3	190361940 3	29,999	MI Office (SE H/Way House)	56	Pacca Brick work	Bilal Bhutta	4.10.13	14.10.13
DG636 4	01.01.201 4	190340846 0	29,993	MI Office (SE H/Way House)	16	Pacca Brick work	Bilal Bhutta	20.10.13	30.10.13
DG636 4	12.11.201 3	190361690 5	29,639	MI Office (SE H/Way House)	65	DPC	Bilal Bhutta	24.10.13	25.10.13
DG636 4	11.04.201 4	190380781 7	13,000	MI Office (SE H/Way House)	22	Destempering, petty repair	Bilal Bhutta	16.1.14	18.1.14
DG636 4	12.11.201 3	190361689 7	29,909	MI Office (Shan House)	58	Destempering, petty repair	Bilal Bhutta	3.10.13	10.10.13
DG636 4	17.01.201 4	190372047 5	50,000	MI Office D.G.Khan	38	steel door and other works	Bilal Bhutta	16.12.13	19.12.13
DG636 4	02.01.201 4	190372047 4	50,000	MI Office D.G.Khan	37	steel door and other works	Bilal Bhutta	19.12.13	25.12.13
DG636 4	01.10.201 3	190353343 7	29,980	PA house	3	Destempering, painting			
DG636 4	01.10.201 3	190353343 2	29,966	PA house	5	Petty repair and white washing			
DG636 4	01.10.201 3	190353343 5	29,955	PA house	4	White Washing, Destempering			
DG636 4	05.10.201 3	190357310 9	19,476	PA house	21	Petty repair, white washing, destempering			
DG636 4	05.03.201 4	190375300 2	50,000	PatwarKhanaD.G.Khan	4	Fall ceiling, single layer tile	Sabir Khan	31.1.14	3.2.14
DG636 4	28.01.201 4	190369878 7	50,000	PatwarKhanaD.G.Khan	66	PCC	Sabir Khan	16.1.14	18.1.14
DG636 4	28.01.201 4	190369878 4	50,000	PatwarKhanaD.G.Khan	65	Single Layer, Cement Plaster	Sabir Khan	1.1.14	10.1.14
DG636 4	05.03.201 4	190375300 3	49,995	PatwarKhanaD.G.Khan	5	Fall ceiling, single layer tile, granite tile	Sabir Khan	26.1.14	7.2.14
DG636 4	27.01.201 4	190369878 6	49,988	PatwarKhanaD.G.Khan	64	MS Flat Grill	Sabir Khan	22.1.14	25.1.14
DG636 4	05.03.201 4	190375300 1	49,725	PatwarKhanaD.G.Khan	3	Fall ceiling, granite tiles	Sabir Khan	4.2.14	6.2.14
DG636 4	25.04.201 4	190385582 3	24,975	PatwarKhanaD.G.Khan	31	granite tile	Sabir Khan	8.4.14	
Total			2,085,57 8						



**Annex-G****[Para 1.2.2.19]****Unauthorized Payment in Cash**

<b>Sr. No</b>	<b>Head</b>	<b>Period</b>	<b>Amount</b>
1	Stationery	2012-13 to 2013-14	177,487
2	Cost of Other Stores	2013-14	45,543
3	Transport	-do-	143,224
4	Printing and publication	2012-13	13,769
5	Others	-do-	72,850
6	Hardware	2012-13 to 2013-14	34,812
7	Software	2012-13	5,000
8	IT Equipment	-do-	14,964
9	P.O.L Charges	2012-13 to 2013-14	1,214,533
<b>Total</b>			<b>1,722,182</b>

**Annex-H****[Para 1.2.2.21]****Purchase of Medicines without Fresh Tendering**

<b>Date</b>	<b>Item</b>	<b>Supplier</b>	<b>Qty</b>	<b>1st Order</b>	<b>Repeat Order</b>	<b>%</b>
05.06.2014	Tab. Calcium carbonate 1250mg	Theramed pharma	10,000	10,000	0	
25.06.2014	Tab. Calcium carbonate 1250mg	Theramed pharma	300,000	0	300,000	3000%
17.5.14	Syp.Salbutamol	Pharma wise	10,000	99,000	0	
3.6.14	Syp.Salbutamol	Pharma wise	20,000	0	198,000	200%
17.5.14	Syp.Amonium Chloride 120ml	Pharma Wise	11,420	148,460	0	
3.6.14	Syp.Amonium Chloride 120ml	Pharma Wise	26,420	0	343,460	231%
17.5.14	Tab. Mefnamic Acid	Pharma Wise	100,000	42,000	0	
3.6.14	Tab. Mefnamic Acid	Pharma Wise	300,000	<b>0</b>	126,000	300%
17.5.14	Tab.Paracetamol500mg	Pharma Wise	100,000	49,000	0	
3.6.14	Tab.Paracetamol500mg	Pharma Wise	300,000	0	147,000	300%
18.03.14	Inj.Rabio	Atlantic Pharma	1,000	405,000	0	
10.06.14	Inj.Rabio	Atlantic Pharma	1,200	0	486,000	120%
	<b>Total</b>				<b>1,600,460</b>	

**Annex-I****[Para 1.2.2.24]****Payment of Securities before Completion of Work**

<b>Scheme</b>	<b>Contractor</b>	<b>Date of start</b>	<b>Security refund date/Vr#</b>	<b>Amount</b>
Const. of B.Wall, Gate & Piller in GBES JummaChandia	M.Jamal	12.7.13	7.11.13/7	98,000
Const. of B.Wall, Gate & Piller in GGPS Hasil Khan	-do-	-do-	7.11.13/8	100,000
Const. of Building GBPS New Mari	Ch. Iftikhar	12.7.13	18.11.13/72	223,000
Const. of B.Wall GBES Jinah Colony	Abdul Majeed		20.11.13/85	76,200
Const. of Class Room GGHS Khayaban-e-Serware	Ch.Iftikhar	12.7.13	30.11.13/100	454,000
Const. of School Building GBPS RanjhayWala	Ghulam Rasool	12.7.13	30.11.13/132	182,000
Const. of School Building Govt. Maktab School KandayWala	Ghulam Rasool	12.7.13	30.11.13/133	194,500
Const. of Boundary Wall, provision of gate and pillers GGPS Choil. Tribal Area	M.Din Khan Buzdar	11.11.13	13.3.14/06	68,000
Const. of B.Wall, Gate and Gate Piller GPS No.2 Phugla	Khuda Dad Khan Buzdar	21.10.13	24.1.14	84600
<b>Total</b>				<b>1,480,300</b>

## Annex-J

[Para 1.2.2.25]

## Misappropriation on Account of Repair of Building

C. Center	Document Date	Document No	Amount	Building	Voucher #	Work Nature	Contractor	Start date	Completion. Date
DG6364	21.06.2014	1904106284	49,554	DCO camp office	49	Const. Work	Rauf Ahmed	13.6.14	18.6.14
DG6364	21.06.2014	1904106286	49,554	DCO camp office	50	same work as vr.49	Rauf Ahmed	13.6.14	18.6.14
DG6364	21.06.2014	1904116292	49,554	DCO camp office	52	same work as vr.49	Rauf Ahmed	4.6.14	7.6.14
DG6364	21.06.2014	1904104401	49,554	DCO camp office	53	same work as vr.49	Rauf Ahmed	04.6.14	8.6.14
DG6364	21.06.2014	1904104403	49,554	DCO camp office	54	same work as vr.49	Rauf Ahmed	13.6.14	18.6.14
DG6364	21.06.2014	1904106272	49,554	DCO camp office	70	same work as vr.49	M.H Engineer	13.6.14	18.6.14
DG6364	21.06.2014	1904106274	49,554	DCO camp office	71	same work as vr.49	M.H Engineer	04.6.14	8.6.14
DG6364	21.06.2014	1904106273	49,554	DCO camp office	72	same work as vr.49	M.H Engineer	13.6.14	19.6.14
DG6364	21.06.2014	1904106275	49,554	DCO camp office	73	same work as vr.49	M.H Engineer	13.6.14	18.6.14
DG6364	21.06.2014	1904106276	49,554	DCO camp office	74	same work as vr.49	Rauf Ahmed	13.6.14	19.6.14
DG6364	19.06.2014	1904106277	49,554	DCO camp office	75	same work as vr.49	Shaukatleghari	13.6.14	18.6.14
DG6364	21.06.2014	1904113225	49,554	DCO camp office	76	same work as vr.49	Shaukatleghari	04.6.14	8.6.14
DG6364	21.06.2014	1904109100	49,554	DCO camp office	105	same work as vr.49	Ayyaz Ahmed	13.6.14	18.6.14
DG6364	21.06.2014	1904113226	49,554	DCO camp office	106	same work as vr.49	Ayyaz Ahmed	04.6.14	07.6.14
DG6364	01.10.2013	1903557069	49,905	DHQ Hospital	9	Power Cable 36.333rft @ 1373.55 p.rft			
DG6364	01.10.2013	1903412562	49,963	DHQ Hospital	10	Same as voucher 9			
DG6364	01.10.2013	1903412569	49,905	DHQ Hospital	11	Same as voucher 9			
DG6364	01.10.2013	1903412570	49,791	DHQ Hospital	12	Same as voucher 9			
DG6364	02.10.2013	1903559178	49,963	DHQ Hospital	16	Same as voucher 9			
DG6364	02.10.2013	1903543805	49,905	DHQ Hospital	17	Same as voucher 9			
DG6364	11.10.2013	1903579776	49,963	DHQ Hospital	62	Same as voucher 9	Rauf Ahmed		
DG6364	11.10.2013	1903580307	49,901	DHQ Hospital	63	Same as voucher 9	Rauf Ahmed		
DG6364	11.10.2013	1903579779	49,963	DHQ Hospital	64	Same as voucher 9	Bilal Bhutta		
DG6364	14.10.2013	1903572886	49,900	DHQ Hospital	67	Same as voucher 9	M.Zubair		
DG6364	14.10.2013	1903532934	49,900	DHQ Hospital	68	Same as voucher 9	M.Zubair		
DG6364	14.10.2013	1903591126	49,900	DHQ Hospital	69	Same as voucher 9	M.Zubair		
DG6364	14.10.2013	1903572889	49,905	DHQ Hospital	70	Same as voucher 9	Rauf Ahmed		
DG6364	06.11.2013	1903594520	49,905	DHQ Hospital	24	Same as voucher 9	Rauf Ahmed		
<b>Total</b>			<b>1,392,525</b>						

## Annex-K

[Para 1.2.2.31]

### Payment of Excess Quantities than TSE

Sr#	MB: Page No.	Scheme	Description of items	Quantity paid	Quantity to be paid	Excess Qty	Rate	Amount Rs.
1.	1239/ 1404 pg 104	Const. of Examination Hall, Lab, in GBHS #2 D.G.Khan	Excavation in foundation of building	10469	9482	987	4118.40	4,065
2	1239/ 1404 pg 104		P/L Sub Base Course in foundation of building	4024	3716	308	3629.75	11,179
3	1239/ 1404 pg 105		Cement concrete brick or stone blast in foundation and plinth	1137	1050	87	9767.35	8,498
4	1239/ 1404 pg 105		Fabrication of Mild Steel for RCC	18088	17945	143	10773.15	15,405
5	1239/ 1404 pg 106		RCC in const. of strip, foundation, slab, column(1:2:4)	2724	2001	723	207.70	150,167
6	1239/ 1404 pg 106		Pacca Brick Work in Foundation (1:6)	4446	3548	898	14338.25	128,757
7	1239/ 1404 pg 106		DPC CC (1:2:4)	1048 cft	1026	22	3969.30	875
8	1239/ 1404 pg 106		Pacca Brick Work GF (1:6)	6876 cft	6825	51	15193.60	7,750
9	1239/ 1404 pg 111		Filling Watering/Ramming with new earth under floor lead upto 3 miles	15923 cft	13145	2778	7699.7 %0cft	21,390
10	1434/ 2107 pg 123	Const. of 10 Class Room, Lab and Hall, Lab in City High School D.G.Khan	Stair Railing of M.S Box section welded with M.S square Bar	97 rft	78 rft	19 rft	540.20 P.Rft	10,263
11	1212/ 455 pg 113	Const. of Sports Complex (Stadium) D.G.Khan	P/L Sub Base Course of stone product	21797 cft	2879	18918	3811.61 %cft	721,080
<b>Total</b>								<b>1,079,429</b>

**Annex-L****[Para 1.2.3.1]****Expenditure Incurred on General Elections****(Amount in Rupees)**

Drawl Date		Amount
11.01.2014	Vehicles hired for elections	120,000
06.09.2013	Search Lights for Election	11,800
06.09.2013	Refreshment items for election	27,679
16.11.2013	Refreshment items for election	27,145
25.09.2013	Refreshment items for election	27,000
06.09.2013	Banners for election	26,880
06.09.2013	Refreshment items for election	25,706
06.09.2013	Refreshment items for election	25,240
06.09.2013	Generator Hired for election	24,250
09.10.2013	Dinner 200 Army person for election	400,000
02.01.2014	22 generator for election	250,000
06.09.2013	Tent for Election	240,000
<b>Total</b>		<b>1,205,700</b>